

# Mayor and Council Communication

**DATE:** 08/11/20

**M&C FILE NUMBER:** M&C 20-0544

**LOG NAME:** 60RHWTPFMRA1-JQI

**SUBJECT**

Authorize Execution of Amendment No. 1 in the Amount of \$193,699.00 to an Engineering Agreement with J.Q Infrastructure, LLC., for the Rolling Hills Water Treatment Plant Flow Meter Replacement and Adopt Appropriation Ordinance (COUNCIL DISTRICT 8)

**RECOMMENDATION:**

It is recommended that the City Council:

1. Authorize execution of Amendment No. 1 to City Secretary Contract No. 52581 an engineering agreement with J.Q. Infrastructure, LLC, in the amount of \$193,699.00 for the Rolling Hills Water Treatment Plant Flow Meter Replacement Project for a revised contract amount of \$369,675.00; and
2. Adopt the attached Appropriation Ordinance adjusting receipts and appropriations in the Water Capital Fund by increasing receipts and appropriations in the Rolling Hills Water Treatment Plant Flow Meter Replacement project (City Project No. 102056); in the amount of \$193,699.00, and by decreasing receipts and appropriations in the Unspecified project (City Project No. UNSPEC) by the same amount.

**DISCUSSION:**

On June 18, 2019, Mayor and Council Communication (M&C) C-29154, the City Council authorized an engineering agreement with J.Q. Infrastructure, LLC in the amount of \$175,976.00 for the preparation of plans and specifications necessary to bid and construct four water meter vaults, along with necessary water piping modifications, located at the Rolling Hills Water Treatment Plant.

Amendment No. 1 will provide the necessary design for the installation of two additional meter replacements and one additional valve at the treatment plant as requested by staff, to enhance water production and delivery efficiencies at the plant.

Appropriations for the Rolling Hills Water Treatment Plant Flow Meter Replacement project are as depicted below:

| Fund                              | Existing Appropriations | Additional Appropriations | Project Total* |
|-----------------------------------|-------------------------|---------------------------|----------------|
| W&S Capital Projects - Fund 56002 | \$235,976.00            | \$0.00                    | \$235,976.00   |
| Water Capital Fund - Fund 59601   | \$0.00                  | \$193,699.00              | \$193,699.00   |
| Project Total                     | \$235,976.00            | \$193,699.00              | \$429,675.00   |

\*Numbers rounded for presentation purposes.

Office of Business Diversity - J.Q. Infrastructure, LLC, is in compliance with the City's BDE Ordinance by committing to 40 percent SBE participation on this Amendment No. 1. Additionally, J.Q. Infrastructure, LLC is a certified M/WBE firm.

This project serves the entire City and is located in COUNCIL DISTRICT 8.

**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are currently available in the Unspecified project within the Water Capital fund and upon approval of the above recommendations and adoption of the attached appropriation ordinance, funds will be available in the Water Capital fund for the Meter Replacements at RHWTP to support the approval of the above recommendations and execution of the amendment to the engineering agreement. Prior to an expenditure being incurred, the Water Department has the responsibility of verifying the availability of funds.

**Submitted for City Manager's Office by:** Dana Burghdoff 8018

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