

Mayor and Council Communication

DATE: 03/03/20

M&C FILE NUMBER: M&C 20-0113

LOG NAME: 13PAMEND PUBLIC SAFETY JD PD

SUBJECT

Authorize Increase to Cooperative Agreement with Dana Safety Supply, Inc. in the Amount of \$1,000,000.00 Per Year for a Total Annual Amount of \$6,121,000.00 for Public Safety Supplies and Equipment for All City Departments (ALL COUNCIL DISTRICTS)

RECOMMENDATION:

It is recommended that the City Council authorize an increase to the Cooperative Agreement with Dana Safety Supply, Inc. in the amount of \$1,000,000.00 per year for a total annual amount of \$6,121,000.00 for public safety supplies and equipment for all city departments.

DISCUSSION:

On April 11, 2017, City Council authorized a Cooperative Agreement with 15 suppliers for Public Safety Supplies and Equipment in the amount of \$5,005,000.00 for City departments (M&C P-12025). The awarded suppliers included Fleet Safety Equipment, Incorporated. On June 13, 2017, City Council authorized an increase to this agreement in the amount of \$100,000.00 for a new total agreement of \$5,105,000.00 (M&C P-12062). On July 9, 2019, the Purchasing Division increased the total amount by \$16,000.00, part of the administrative increase authority allowed by City Code Section 2-9(d)(2), for a new total amount of \$5,121,000.00.

On February 1, 2018, Fleet Safety Equipment, Inc., was acquired by Dana Safety Supply, Incorporated. The City's agreement was assigned from Fleet Safety Equipment, Inc. to Dana Safety Supply, Inc. in August 2018.

The Police Department contacted the Purchasing Division in October 2019 requesting assistance to increase the authority under the Agreement by \$1,000,000.00 for a new annual total agreement amount of \$6,121,000.00. The full amount of the requested increase will be added to the Dana Safety Supply, Inc. agreement. The increase in contract authority will allow the Police Department to upfit 85 Chevrolet Tahoes and 80 Ford Explorer Hybrids which are on order. All of these vehicles should be delivered to the Police Department in the January to May 2020 timeframe. Having this additional contract authority available before the agreement expires will ensure that the new vehicles are upfitted and placed in law enforcement service in a timely manner.

AGREEMENT TERM - The current term is from April 1, 2019 to March 31, 2020. Upon the expiration of the current term, the City will have no options to renew the agreement. The Purchasing Division intends to present a request for new agreements for these goods and services to the City Council in February 2020 prior to the expiration of the current term.

ADMINISTRATIVE CHANGE ORDER - An administrative change order or increase may be made by the City Manager in the amount up to \$100,000.00 and does not require specific City Council approval as long as sufficient funds have been appropriated.

PARTICIPATING DEPARTMENTS - The participating departments' annual estimated expenditures under this amended agreement will be as follows:

DEPARTMENT	EXPENDITURE
FIRE	\$1,108,000.00
MUNICIPAL COURTS	\$31,840.00
POLICE	\$4,978,638.00
TRANSPORTATION AND PUBLIC WORKS	\$2,522.00
Total	\$6,121,000.00

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budgets, as appropriated, of the Crime Control and Prevention District Fund and the General Fund. Prior to an expenditure being incurred, the participating department has the responsibility to ensure the availability of funds.

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