

City of Fort Worth, Texas

Mayor and Council Communication

DATE: 04/22/25 M&C FILE NUMBER: M&C 25-0346

LOG NAME: 13P RFP 25-0074 FLOOD WARNING SYSTEM MAINTENANCE GN TPW

SUBJECT

(ALL) Authorize Execution of Agreement with Bean Electrical, LLC for Flood Warning System Maintenance in an Annual Amount Up to \$200,000.00 for the Initial Term and Authorize Four One-Year Renewal Options for the Same Annual Amount for the Transportation & Public Works Department

RECOMMENDATION:

It is recommended that the City Council authorize execution of an agreement with Bean Electrical, LLC for Flood Warning System Maintenance in an annual amount up to \$200,000.00 for the initial term and authorize four one-year renewal options for the same annual amount for the Transportation & Public Works Department.

DISCUSSION:

The Transportation & Public Works Department approached the Purchasing Division to authorize the execution of an agreement with Bean Electrical, LLC for flood warning system maintenance.

Purchasing Staff issued Request for Proposal (RFP) Number 25-0074. The RFP consisted of detailed specifications describing the responsibilities and requirements to provide these services. The RFP was advertised in the *Fort Worth Star-Telegram* on February 5, 2025, February 14, 2025, February 19, 2025, February 26, 2025, and March 5, 2025. The City received one (1) response.

An evaluation panel consisting of representatives from the Transportation & Public Works Department and Water Department reviewed and scored the submittal using Best Value criteria. The individual scores were averaged for each of the criteria and the final scores are listed in the table below.

Vendor	Evaluation Factors					
	a	b	c	d	e	Total Score
Bean Electrical, LLC	16.00	16.00	17.33	8.00	30.00	87.33

- Best Value Criteria
- a. Qualifications and Experience
 - b. Capabilities of Personnel
 - c. Available Supplies and Equipment
 - d. Ability to meet the City's needs
 - e. Cost

After evaluation, the panel concluded that Bean Electrical, LLC presents both the best value and the necessary experience for the flood warning system maintenance; therefore, the panel recommends that Council authorize an agreement with Bean Electrical, LLC. No guarantee was made that a specific amount of services would be purchased. Staff certifies that the recommended vendor's bid met specifications.

FUNDING: The maximum annual amount allowed under this agreement will be \$200,000.00; however, the actual amount used will be based on the needs of the department and available budget. Funding is budgeted in the Utility-Adv Flood Warning project within the Stormwater Capital Projects Fund.

BUSINESS EQUITY - This solicitation was reviewed by The Business Equity Division for available business equity prospects according to the City's Business Equity Ordinance. There were limited business equity opportunities available for the services/goods requested, therefore no business equity goal was established.

AGREEMENT TERMS: This agreement shall begin upon execution and expire one year from that date.

RENEWAL TERMS: This Agreement may be renewed at the City's option for four one-year terms. This action does not require City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal terms.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the Stormwater Capital Projects Fund for the Utility-Adv Flood Warning project to support the approval of the above recommendation and execution of the agreement. Prior to any expenditure being incurred, the Transportation and Public Works Department has the responsibility to validate the availability of funds.

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