

Mayor and Council Communication

DATE: 06/23/20

M&C FILE NUMBER: M&C 20-0443

LOG NAME: 13P 20-0045 COMPREHENSIVE HEALTH AND WELLNESS FIRE BSR

SUBJECT

Authorize an Agreement with Front Line Mobile Health, PLLC to Provide Comprehensive Health and Wellness Services in the Annual Amount Up to \$471,750.00 for a One-year Initial Term with Option to Renew Up to an Additional Four One-year Term at the City's Sole Discretion for the Fort Worth Fire Department (ALL COUNCIL DISTRICTS)

RECOMMENDATION:

It is recommended that the City Council authorize the execution of an agreement with Front Line Mobile Health, PLLC to provide comprehensive health and wellness services in the annual amount up to \$471,750.00 for a one-year initial term with option to renew up to an additional four one-year term at the City's sole discretion for the Fort Worth Fire Department.

DISCUSSION:

The Fort Worth Fire (Fire) Department approached the Purchasing Division to issue a Request for Proposals (RFP) for comprehensive health and wellness services to the Fire Department. Specifically, The Fire Department sought a Vendor who would provide annual physicals, medical and psychological exams for Fire Candidates, Behavioral Health Assessments and training on health Issues and ancillary medical services. In addition, the RFP required that the Vendor have experience providing these types of services to Fire and Law Enforcement agencies and that their staff be appropriately licensed.

The RFP was issued on January 1, 2020, with proposals due by January 30, 2020. The RFP was advertised in the Fort Worth Star-Telegram every Wednesday from January 1st, 2020 through January 29, 2020. Ten (10) vendors were solicited from the purchasing vendor database system; two responses were received.

An evaluation panel evaluated proposals received and scored the proposals based on pre-defined factors. The evaluation team determined Front Line Mobile Health, PLLC provides the best overall solution and recommended that the City Council authorize the execution of agreement for an initial one-year period term with option to renew up to an additional four one-year term at the City's sole discretion.

Front Line Mobile Health, PLLC has considerable experience with providing similar services to other fire/ emergency management services departments throughout Texas including but not limited to Pflugerville, Georgetown, Travis County, and Williamson County.

The Fire Department proposes to use grant funds (M&C 20-0090) from a 2018 Assistance to Firefighters Grant (AFG) to pay for the initial year services, and then pay for subsequent years using General Operations and Maintenance (O&M) funds that are currently budgeted for annual physicals with Texas Health Huguley Inc. (M&C P-12113). The Fire Department plans to discontinue its contract with Texas Health Huguley Inc. for annual physicals no later than the end of FY2020, in order to transition all services to Front Line Mobile Health, PLLC as outlined above. No guarantee was made that a specific amount of services would be required.

An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

A waiver of the goal for MBE/SBE subcontracting requirements was requested by the Department and approved by the M/WBE Office, in accordance with the BDE Ordinance, because the purchase of goods or services from source(s) where subcontracting or supplier opportunities are negligible.

Upon City Council approval, the agreement will begin upon execution and will end one year from that date. The contract may be renewed for up to four successive one-year term at the City's option. This action does not require specific City Council approval, provided that the City has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

This services will serve ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the Grants Operating Federal Fund to support the approval of the above recommendation and authorization of the agreement. Prior to any expenditure being incurred, the Fire Department has the responsibility to validate the availability of funds.

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