

City of Fort Worth, Texas

Mayor and Council Communication

DATE: 06/24/25M&C FILE NUMBER: M&C 25-0587

LOG NAME: 19NIP-ENGINEERING & DESIGN

SUBJECT

(CD 5, CD 9 and CD 11) Authorize Execution of a Professional Service Agreement with Parkhill Smith & Cooper and SWA Group for Engineering and Design Services Related to the Neighborhood Improvement Program in a Collective Amount Up to \$825,000.00

RECOMMENDATION:

It is recommended that the City Council authorize execution of a Professional Service Agreement with Parkhill Smith & Cooper and SWA Group for engineering and design services related to the Neighborhood Improvement Program in a collective total amount up to \$825,000.00.

DISCUSSION:

The City of Fort Worth has selected two multi-discipline consultants to support the Neighborhood Improvement Program (NIP) in developing and implementing neighborhood-specific projects for the Transportation and Public Works Department (TPWD) and the Park & Recreation Department (PARC). The primary goal is to improve the capital delivery capacity for both departments.

The awarded firms will be responsible for delivering the following services:

- 1. Existing Conditions Review and Needs Assessment
- 2. Design and Engineering Services
- 3. Project Reporting and Documentation
- 4. Bidding Process Support
- 5. Construction Support
- 6. Community Engagement Support

The Request for Qualifications (RFQ) was advertised on January 23, 2025, and March 31, 2025, in the *Fort Worth Star Telegram*. The following responses were received and later reviewed and scored by staff members of the Neighborhood Services Department (NSD), TPW, and PARC. The table reflects the final rankings based on the established evaluation criteria.

Ranking Order	Proposers	Score
1	Parkhill Smith & Cooper	271
2	SWA Group	266
2	Olsson, Inc.	263
4	Bennett Partners Architecture Interiors Planning, Inc.	258

Evaluation Criteria	Olsson, Inc.	Parkhill	Bennett Partners Architecture Interiors Planning, Inc.	SWA Group
Experience & Methodology for Analysis	27	29	25	26
Approach, Expertise & Capacity	29	29	26	29

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Approach, Expertise & Capacity	29	29	26	29
Experience: Planning, Designing & Implementation	27	25	25	27
Experience: Design & Engineering	26	27	26	28
Team's Project Management Capacity, Administration & Reporting	26	26	24	25
Team's Relevant Experience	26	27	26	27
Experience in Fort Worth with Community Engagement Projects	24	25	26	26
Principle, Project Manager & Local Staff Roles, Dedication, Etc	26	27	26	26
Staff: Quantity, Location, Availability, Conflicts & Subcontractors	26	28	26	27
Thoughts on History, Current Times & Future of Fort Worth	26	28	28	25
TOTALS	263	271	258	266

The collective total cost of these contracts will be an amount up to \$825,000.00 for the lifetime of the Agreements. The services will initially be used for the following three NIP areas: Fairhaven, Seminary, and Worth Heights- with each neighborhood's project costs estimated up to \$275,000.00. However, services may be provided in any NIP area identified by Resolution or Mayor and Council Communication. With Council approval the contracts are expected to start in July of 2025.

The agreements shall be effective upon execution and shall remain in effect for one year, with an option to renew for up to an additional two years. An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

The City's Business Equity goal on this Design/Build project is 12.76% on design phase, and 25% on construction phase. SWA Group, Inc. and Parkhill, Smith, & Cooper, Inc., have agreed/committed to utilize 12.76% business equity participation on the design phase, and 25% business equity participation on the construction phase. The final Business Equity goal on the construction percentage can be adjusted once Guaranteed Maximum Price has been finalized. Any changes in subcontractors will be reviewed by the Business Equity Division.

Funding is budgeted in the General Capital Projects Fund for the Neighborhood Service Department.

The Fairhaven, Seminary, and Worth Heights NIP areas are located in COUNCIL DISTRICTS 5, 9 and 11.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the General Capital Projects Fund for the SE24 Design & Eng Firm, WH24 Design & Eng Firm and NIP2025-Design & Eng projects to support the approval of the above recommendation and execution of the agreement. Prior to any expenditure being incurred, the Neighborhood Services Department has the responsibility to validate the availability of funds.

Submitted for City Manager's Office by: Dana Burghdoff 5804

Originating Business Unit Head: Kacey Bess 8187

Additional Information Contact: Letitia Brown Moore 7756

Expedited