City of Fort Worth, Texas Mayor and Council Communication

DATE: 03/19/24

M&C FILE NUMBER: M&C 24-0195

LOG NAME: 13P13PITB 24-0008 RENTAL OF SHORING & TRENCHING EQUIP LSJ WATER

SUBJECT

(ALL) Authorize Execution of a Purchase Agreement with U. S. Shoring & Equipment Co. for Shoring and Trenching Equipment Rentals in an Annual Amount Up to \$1,510,000.00 and Authorize Four (4) One-Year Renewal Options for the Same Annual Amount for the Water and Park and Recreation Departments

RECOMMENDATION:

It is recommended that the City Council authorize execution of a purchase agreement with U. S. Shoring & Equipment Co. for shoring and trenching equipment rentals in an annual amount up to \$1,510,000.00 and authorize four (4) one-year renewal options for the same annual amount for the Water and Park and Recreation Departments.

DISCUSSION:

The Water and Park and Recreation Departments approached the Purchasing Division for assistance with securing an annual agreement for shoring and trenching equipment rentals and services. Under the proposed agreement, the vendor will provide shoring and trenching equipment used to secure the sides of trenches dug to make repairs on water and sewer mains. Purchasing Staff issued an Invitation to Bid 24-0008 (ITB) that consisted of detailed specifications describing the minimum requirements for various shoring and trenching equipment and rental services.

The ITB was advertised in the *Fort Worth Star-Telegram* on November 29, 2023, December 6, 2023, December 13, 2023, and December 20, 2023. The City received two responses.

An evaluation panel consisting of representatives from the Water and Transportation and Public Works Departments reviewed and scored the submittals using Best Value criteria. The individual scores were averaged for each of the criteria and the final scores are listed in the table below.

Vendor	Evaluation Factors				
	a.	b.	C.	d.	Total Score
U. S. Shoring & Equipment Co.	15	12	5	40	72
United Rentals (North America), Inc.	15	9	4	1	29

Best Value Criteria

- a. Bidders' qualifications, experience and references
- b. Availability of resources and personnel to provide services
- c. Bidder's ability to meet the City's needs
- d. Cost of Services

After evaluation, the panel concluded that U. S. Shoring & Equipment Co. presented the best value and will provide the necessary coverage for the City. Therefore, the panel recommends that Council authorize an agreement with U. S. Shoring & Equipment Co. No guarantee was made that a specific amount of services would be purchased. Staff certifies that the recommended vendor bid met specifications.

The maximum annual amount under these agreements will be \$1,510,000.00. However, the actual amount used will be based on the need of the department and the available budget. The annual department allocation for these agreements is:

Departments	Annual Amount
Water	\$1,500,000.00
Park and Recreation	\$10,000.00

Funding is budgeted in the equipment lease account within the Water & Sewer Fund for the Water Department and the Operating Supplies account within the General Fund for the Park and Recreation Department.

DIVERSITY AND INCLUSION (DVIN): A waiver of the goal for Business Equity subcontracting requirement is approved by the DVIN-BE, in accordance with the Business Equity Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

Agreement Terms: Upon City Council's approval, this agreement shall begin upon execution and expire one year from that date.

Renewal Terms: The Agreement may be renewed for four (4) one-year renewal options for the same annual amount. The renewals do not require specific City Council approval as long as sufficient funds have been appropriated.

Administrative Change Order: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the recommendation, funds are available in the current operating budgets, as previously appropriated, in the Water & Sewer & General Funds. Prior to an expenditure being incurred, the Water and Park & Recreation Departments have the responsibility to validate the availability of funds.

Submitted for City Manager's Office by:	Reginald Zeno	8517
	Dana Burghdoff	8018
Originating Business Unit Head:	Reginald Zeno	8517
	Chris Harder	5020
Additional Information Contact:	Jo Ann Gunn	8525
	LaKita Slack-Johnson	8314