

Mayor and Council Communication

DATE: 10/27/20

M&C FILE NUMBER: M&C 20-0782

LOG NAME: 13P20-0167 HYDROVAC EXCAVATION SC WATER

SUBJECT

(ALL) Authorize Execution of Non-Exclusive One Year Agreements with Four One Year Renewal Options for Both CSI Consolidated, LLC d/b/a AIMS Companies and US Ecology Houston, Inc. for Hydrovac Excavation Services for the Water Department with a Combined Annual Amount Up to \$200,000.00

RECOMMENDATION:

It is recommended that the City Council authorize the execution of non-exclusive one year agreements, with four one year renewal options, for both CSI Consolidated, LLC d/b/a AIMS Companies and US Ecology Houston, Inc. for hydrovac excavation services for the Water Department with a combined annual amount up to \$200,000.00.

DISCUSSION:

The Water Department approached the Purchasing Division to finalize annual agreements for hydrovac excavation services. In order to procure these services, staff issued an Invitation to Bid (ITB). The ITB consisted of detailed specifications listing the work, equipment and materials needed to expose underground utilities.

The ITB was advertised in the *Fort Worth Star-Telegram* on July 22, 2020, July 29, 2020, August 5, 2020, and August 12, 2020. The City received four bids. Bids were evaluated on the lowest responsible bidder complying with all provisions of the solicitation. Staff recommends awarding a non-exclusive one year agreement to both CSI Consolidated, LLC d/b/a AIMS Companies and US Ecology Houston, Inc. with four one-year renewal options. No guarantee was made that a specific amount of these services will be purchased. The bid amount for the Water Department's annual requirements is up to \$200,000.00.

An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

A waiver of the goal for MBE/SBE subcontracting requirements was approved by the Office of Business Diversity, in accordance with the M/WBE or BDE ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the Water & Sewer Fund to support the approval of the above recommendation and execution of the agreement. Prior to an expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

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