

Mayor and Council Communication

DATE: 11/09/21

M&C FILE NUMBER: M&C 21-0832

LOG NAME: 04ESRI GEOGRAPHICAL INFORMATION SYSTEMS SOFTWARE SS

SUBJECT

(ALL) Authorize the Execution of Sole Source Agreements with Environmental Systems Research Institute, Inc., for Geographical Information Systems Software Licenses Renewal, Maintenance, Services, and Training in a Combined Annual Amount of \$262,000.00 with Five One-Year Renewal Options in the Same Annual Amount for the Information Technology Solutions and Water Departments

RECOMMENDATION:

It is recommended that City Council authorize the execution of sole source agreements with Environmental Systems Research Institute, Inc., for geographical information systems software licenses renewal, maintenance, services, and training in an annual amount of \$262,000.00 with five one-year renewal options in the same annual amount for the Information Technology Solutions and Water Departments.

DISCUSSION:

On December 6, 2016 City Council approved Mayor and Council Communication (M&C) P-11977 for the support and maintenance of the Geographical Information Systems (GIS) environment as a sole source purchase. To ensure there is no lapse in coverage, this action seeks to gain new authority for the continuation of services.

Environmental Systems Research Institute (ESRI) software site licenses, maintenance, services and training are used to provide a high level of geographic data for the City's enterprise GIS system. This software provides staff with the ability to analyze, manage, and map geographic information. Utilizing ESRI software provides data interoperability between governmental entities as it is effectively the standard in GIS software. Additionally, the information captured is available for public access. Agencies including private companies, school, and residents can download the files from the city website to identify local zoning data, Tax Increment Finance Districts (TIFs), Public Improvement Districts (PIDs), future land use, neighborhood information, and other planning data.

The agreement utilized by Information Technology Solutions (ITS) has a coverage term of October 1 through September 30 of each year.

The Water Department has a separate agreement with ESRI for similar services, but the products they utilize differ from ITS. The agreement utilized by the Water Department has a coverage term of February 2 to February 1 of each year.

The total of the requested authorization amount of \$262,000.00 will become effective October 1, 2021 and will be available for use through September 30, 2022. The authorization amount will renew on October 1 of each renewal period. The Departments will continue to manage their own agreements and, upon approval of the M&C, the authorization will be distributed between the departments as follows:

Information Technology Solutions	\$171,000.00
Water	\$91,000.00

DVIN: A waiver of the goal for Business Equity subcontracting requirements was requested, and approved by the DVIN, in accordance with the applicable Ordinance, because the waiver request is based on the sole source information provided.

AGREEMENT TERM –Upon City Council's approval, the existing agreements will continue in accordance with current coverage periods as follows:

Information Technology Solutions	October 1, 2021 – September 30, 2022
Water	February 2, 2022 – February 1, 2023

ADMINISTRATIVE CHANGE ORDER - An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

RENEWAL OPTIONS - The Agreement may be renewed for up to five additional one-year terms at the City's option. This action does not require

specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendation and adoption of the Fiscal Year 2022 Budget by the City Council, funds will be available in the Fiscal Year 2022 operating budget, as appropriated, in the General Fund and Water and Sewer Fund. Prior to an expenditure being incurred, the Information Technology Solutions and Water Departments have the responsibility to validate the availability of funds.

Submitted for City Manager's Office by: Valerie Washington 6192

Originating Business Unit Head: Kevin Gunn 2015

Additional Information Contact: Kevin Gunn 2015

Expedited