

# Mayor and Council Communication

**DATE:** 01/23/24

**M&C FILE NUMBER:** M&C 24-0058

**LOG NAME:** 35FY25 TXDOT STEP COMPREHENSIVE GRANT

## **SUBJECT**

(ALL) Ratify Application for, and Authorize Acceptance of, if Awarded, the Texas Department of Transportation Selective Traffic Enforcement Program Comprehensive Grant to Occur in Fiscal Year 2025, in an Amount Up to \$356,400.00, Authorize Transfer of \$71,280.00 from the State Asset Forfeiture Fund for the City's Match Requirement, Authorize Execution of Related Grant Agreement, and Adopt Appropriation Ordinances

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## **RECOMMENDATION:**

It is recommended that the City Council:

1. Ratify application for, and authorize acceptance of, if awarded, the Selective Traffic Enforcement Program Comprehensive Grant from the Texas Department of Transportation in an amount up to \$356,400.00;
  2. Authorize the execution of a grant agreement with Texas Department of Transportation for the Fiscal Year 2025 Selective Traffic Enforcement Program Comprehensive Grant;
  3. Adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the State Asset Forfeiture Fund in the amount of \$71,280.00, from available unreserved fund balance, for the purpose of transferring to the Grants Operating Federal Fund as the City's match requirement; and
  4. Adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the Grants Operating Federal Fund (1) by \$285,120.00 subject to the award and receipt of grant, and (2) by \$71,280.00, as a transfer from the State Asset Forfeiture Fund to satisfy the City's match requirement, for a total of \$356,400.00, for the purpose of funding the Texas Department of Transportation Fiscal Year 2025 Selective Traffic Enforcement Program Comprehensive grant.
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## **DISCUSSION:**

The Texas Department of Transportation (TXDOT) Selective Traffic Enforcement Program (STEP) grants are aimed at reducing the number of vehicle crashes, injuries, and fatalities. The TXDOT STEP grant will pay for overtime hours of the officers participating in the program. TXDOT STEP grant activities include enforcement of speed, seatbelts, impaired driving, and intersection traffic control laws.

The total proposed program amount for Fiscal Year 2025 is \$356,400.00, which includes \$71,280.00, in match funds. The required minimum amount of match funds is 20%. Funds will be budgeted for overtime and associated fringe benefits for an estimated 3,600 enforcement hours with an additional estimated 100 hours for administering the grant. The grant will also fund an estimated 90 hours of public information and education events.

Funding is available for appropriation from fund balance of the State Asset Forfeiture Fund with a current balance of \$1,116,560.70. After M&C 35FY25 TXDOT CMV Grant, M&C 35FY24 Asset Forfeiture, and this M&C, all scheduled on 1/23/2024 council agenda, fund balance will have an ending balance of \$313,895.24.

This M&C ratifies the submission of the grant that is due on January 4th, 2024. Ratification is necessary due to the internal review and approval process for new grants prior to getting M&C approval and meeting the grant application deadline. The City Manager's Office was consulted prior to the application to determine the appropriateness of proceeding with a ratified grant application.

A Form 1295 is not required because: This contract will be with a governmental entity, state agency or public institution of higher education: State of Texas

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## **FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that upon approval of the above recommendations and adoption of the attached appropriation ordinances, funds will be available in the current operating budget, as appropriated, in the Grants Operating Federal Fund. The Police Department (and Financial Management Services) will be responsible for the collection and deposit of funds due to the City. Prior to an expenditure being incurred, the Police Department has the responsibility to validate the availability of funds. This is a reimbursement grant.

**Submitted for City Manager's Office by:** Fernando Costa 6122

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