

Mayor and Council Communication

DATE: 05/09/23

M&C FILE NUMBER: M&C 23-0359

LOG NAME: 55AFW AIR TRAFFIC CONTROL TOWER WINDOW SHADES REPLACEMENT

SUBJECT

(CD 7 / Future CD 10) Adopt Appropriation Ordinance Increasing Estimated Receipts and Appropriations in the Aviation Gas Lease Capital Projects Fund, in the Amount of \$19,665.00 for the Purpose of Replenishing Operational Funding Utilized for Window Shade Replacement for Air Traffic Control Tower at Perot Field Fort Worth Alliance Airport

RECOMMENDATION:

It is recommended that the City Council adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the Aviation Gas Lease Capital Projects Fund, in the amount of \$19,665.00 from available funds, for the purpose of replenishing operation funds for window shade replacements at the Air Traffic Control Tower (City Project No. 104689) at Perot Field Fort Worth Alliance Airport.

DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to adopt the attached appropriation ordinance to increase estimated receipts and appropriations in the Aviation Gas Lease Capital Projects Fund in the amount of \$19,665.00, from available funds, to replenish Aviation operating funds for the window shade replace of the Air Traffic Control Tower (ATC Tower) at Perot Field Fort Worth Alliance Airport (Airport).

The Federal Aviation Administration (FAA) and window shade manufacturers recommend shades be replaced every 5 to 7 years. The current Airport ATC Tower window shades were installed in 2012, making them over 10 years old. Continual sun exposure fades the material, resulting in shades not being able to sufficiently protect the ATC Tower controllers and equipment from the sun, heat and glare. Other components of the shades like rollers, pulleys and cords also suffer normal 'wear and tear' and need to be replaced.

The City recently entered into a contract with an FAA authorized vendor, Plastic-View ATC, in order to replace all required shade parts and materials. Under the contract, the vendor performed the services as required and in order to pay the vendor promptly, the Aviation Department utilized appropriated operational funding. The purpose of this request is to transfer the appropriated operational funding to the City Project No. 104689 in order to properly record this expenditure as utilizing the Aviation Gas Lease Capital Projects Fund.

Funding is budgeted in the Unspecified - All Funds project of the Aviation Gas Lease Cap Proj Fund.

Perot Field Fort Worth Alliance Airport is located in COUNCIL DISTRICT 7/FUTURE COUNCIL DISTRICT 10.

A Form 1295 is not required because: This M&C does not request approval of a contract with a business entity.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the Unspecified-All Funds project within the Aviation Gas Lease Cap Proj Fund and upon approval of the above recommendation and adoption of the attached appropriation ordinance, funds will be available in the Aviation Gas Lease Cap Proj Fund for the AFW FY23 ATC Wnd Shade Replace project. Prior to an expenditure being incurred, the Aviation Department has the responsibility of verifying the availability of funds.

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