

Mayor and Council Communication

DATE: 06/13/23

M&C FILE NUMBER: M&C 23-0456

LOG NAME: 13P13PAMEND ITB 21-0054 LAB SUPPLIES, CONSUMABLES & REPL WTR HO

SUBJECT

(ALL) Authorize an Amendment to the Non-Exclusive Agreements for Lab Supplies, Consumables, and Replacement Parts with Agilent Technologies Inc., Biotage LLC, Fox Scientific Inc., Hach Company, and VWR International, LLC to Increase the Annual Spending Authority by \$180,000.00 for a New Combined Annual Amount Up to \$900,000.00 for the Water Department

RECOMMENDATION:

It is recommended that the City Council authorize an amendment to the non-exclusive agreements for lab supplies, consumables, and replacement parts with Agilent Technologies Inc., Biotage LLC, Fox Scientific Inc., Hach Company, and VWR International, LLC to increase the annual spending authority by \$180,000.00 for a new combined annual amount up to \$900,000.00 for the Water Department.

DISCUSSION:

On August 10, 2021, City Council approved Mayor and Council Communication (M&C) 21-0548 that authorized the agreements with Agilent Technologies Inc., Biotage LLC, Fox Scientific Inc., Hach Company, and VWR International, LLC for lab supplies, consumables, and replacement parts. The goods will aid the department in preserving and protecting the public health and/or safety of the City of Fort Worth's residents. The purpose of the items is to analyze various analytes in surface, ground, drinking, reclaim, storm water runoff, and wastewater.

Water approached the Purchasing Division to increase the annual agreement by \$180,000.00 in order to purchase additional lab supplies, consumables, and replacement parts. Staff is requesting authorization to amend the existing Agreements to increase the annual amount by an additional \$180,000.00, for a total amount not to exceed \$900,000.00.

AGREEMENT TERMS – The current term of this Agreement will expire on August 10, 2023 with three one-year renewal option remaining thereafter.

DIVERSITY & INCLUSION - A waiver of the goal for M/WBE subcontracting requirements is approved by the Office Business Diversity, in accordance with the BDE Ordinance, because the application of the purchase of good or services is from sources where subcontracting or supplier opportunities are negligible.

The maximum amount allowed under this agreement for the Water Department will be \$900,000.00, however, the actual amount used will be based on the need of the department and available budget.

Funding is budgeted in the Water Department's rollup within the Water & Sewer Fund.

This amendment will not change any other agreement terms and conditions of the contract.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the Water & Sewer Fund to support the approval of the above recommendation and execution of the purchase agreement. Prior to any expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

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