

City of Fort Worth, Texas

# Mayor and Council Communication

DATE: 02/10/26 M&C FILE NUMBER: M&C 26-0095

LOG NAME: 13P COOP BB784-25 COMMERCIAL WASHER AND DRYER FIRE GN

SUBJECT

(ALL) Authorize Execution of Non-Exclusive Contracts with AAdvantage Laundry Systems, LLC and Alliance Laundry Systems Distribution, LLC Using a BuyBoard Cooperative Agreement for Commercial Washers and Dryers in a Combined Annual Amount Up to \$250,000.00 and Authorize Two One-Year Renewal Options in the Same Annual Amount for the Fire Department

RECOMMENDATION:

It is recommended that the City Council authorize the execution of non-exclusive contracts with AAdvantage Laundry Systems, LLC and Alliance Laundry Systems Distribution, LLC using a BuyBoard Cooperative Agreement for commercial washers and dryers in a combined annual amount up to \$250,000.00 and authorize two one-year renewal options for the Fire department.

DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to authorize non-exclusive agreements that will be used by the Fire Department to purchase washer and dryer supplies, materials, equipment, installation, and repairs. The Fire Department will utilize the agreements to purchase and repair commercial washers and dryers located in fire stations and emergency medical service facilities.

FUNDING: Funding is budgeted within the General Operating and Maintenance category within the General Fund for the Fire Department as appropriated.

COOPERATIVE PURCHASE: State law provides that a local government purchasing an item under a cooperative purchasing agreement satisfies state laws requiring that the local government seek competitive bids for the purchase of the items. BuyBoard has been competitively bid to increase and simplify the purchasing power of local government entities across the State of Texas.

The Request for Proposal for BuyBoard Cooperative Contract No. 784-25 was published on January 29, 2025, and February 5, 2025, and responses were opened on May 29, 2025. BuyBoard contracts offer fixed discounts. Staff reviewed the pricing and determined it to be fair and reasonable.

AGREEMENT TERM: The initial term of the agreement will begin upon execution and expire on November 30, 2026.

RENEWAL OPTIONS: The Agreements may be renewed for up to two additional one-year terms, in accordance with the terms of the underlying cooperative contracts. Should the cooperative contracts elect to exercise the renewal options, the City shall have the option to do the same.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

SMALL BUSINESS: Use of a competitively awarded cooperative purchasing contract provides the best value and administrative efficiency: therefore, the City of Fort Worth small business solicitation process is waived (completed waiver attached).

This project will serve ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the General Fund to support the execution of the agreement. Prior to an expenditure being incurred, the Fire Department has the responsibility to validate the availability of funds.

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