

Mayor and Council Communication

DATE: 01/25/22

M&C FILE NUMBER: M&C 22-0064

LOG NAME: 13PCOOP BB 657-21 MRO SUPPLIES TD CITY

SUBJECT

(ALL) Authorize Purchase Agreement with Sid Tool Co., Inc. dba MSC Industrial Supply Co., in the Amount of \$1,100,000.00 for Maintenance, Repair and Operating Supplies Using BuyBoard Cooperative Contract 657-21, and Ratify Expenditures in the Amount of \$100,000.00 for all City Departments

RECOMMENDATION:

It is recommended that the City Council authorize a purchase agreement with Sid Tool Co., Inc. dba MSC Industrial Supply Co., in the amount of \$1,100,000.00 for maintenance, repair and operating supplies using BuyBoard Cooperative Contract No. 657-21, and ratify expenditures in the amount of \$100,000.00 for all City Departments.

DISCUSSION:

This City-wide agreement will be used by various departments to purchase maintenance, repair and operating supplies. Sid Tool Co., Inc. dba MSC Industrial Supply Co., (MSC) provides operating supplies such as hand tools, hardware, fasteners, batteries, flashlights, chains, ladders, coolers, wheelbarrows, storage cabinets, doorknobs, deadbolts, padlocks, electrical motors and other catalog supplies.

In the previous agreement awarded in 2019 (P-12318), a purchase agreement authorization was made in the amount on \$1,075,000.00. Due to recent supply chain issues it is recommended to increase the purchase agreement to the amount of \$1,100,000.00.

It is requested that City Council approve the ratification of the \$100,000.00 in expenditures. This expenditure is needed for operating supplies for City Departments the last week of December and the month of January.

BuyBoard Contract No. 657-21 has a term through November 30, 2024. The Request for Offer for BuyBoard Contract No. 657-21 was published on January 28, 2021, and responses were opened on June 17, 2021. BuyBoard contracts offer fixed discounts. Staff reviewed the pricing and determined it to be fair and reasonable.

RENEWAL OPTIONS - This agreement may be renewed for up to two additional one-year terms, in accordance with the terms of the BuyBoard Contract. Should BuyBoard elect to exercise the renewal option, the City will do the same.

COOPERATIVE PURCHASE - State law provides that a local government purchasing an item under a cooperative purchase agreement satisfies any state law requiring that the local government seek competitive bids for purchase of the item. BuyBoard contracts are competitively bid to increase and simplify the purchasing power of government entities across the State of Texas.

BUSINESS EQUITY - A M/WBE goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

This project will serve ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budgets, as previously appropriated, in the participating departments' Operating Funds to support the approval of the above recommendation and execution of the purchase agreement. Prior to any expenditure being incurred the participating departments have the responsibility to validate the availability of funds.

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Expedited