

Mayor and Council Communication

DATE: 04/25/23

M&C FILE NUMBER: M&C 23-0332

LOG NAME: 35FY23 CCPD BUDGET AMENDMENT

SUBJECT

(ALL) Conduct a Public Hearing and Approve Amendment to the Fiscal Year 2023 Crime Control and Prevention District Budget to Increase the Budget in the Recruiting and Training Initiative by a Total of \$1,338,875.00 for an Additional Police Recruit Class, Decrease the Fund Balance by the Same Amount, and Adopt Ordinance Amending the City's Fiscal Year 2023 Budget to Reflect these Changes

(**PUBLIC HEARING** - a. Report of City Staff: Keith Morris; b. Public Comment; c. Council Action: Close Public Hearing and Approve Amendment to the Fiscal Year 2023 Crime Control and Prevention District Budget)

RECOMMENDATION:

It is recommended that the City Council:

1. Conduct a public hearing and approve an amendment to the FY2023 Crime Control and Prevention District Budget to increase the budget in the Recruitment and Training Initiative by \$1,338,875.00 for an additional Police Recruit Class, and decrease the available fund balance by the same amount; and
2. Adopt the attached appropriation ordinance amending the City's fiscal year 2023 budget to increase estimated receipts and appropriations in the Police Department budget of the Crime Control and Prevention District Fund by \$1,338,875.00, from available unreserved fund balance, for a Police Recruit Class.

DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to conduct a public hearing and approve an amendment to the fiscal year (FY) 2023 Crime Control and Prevention District (CCPD) Budget to increase funding for police recruit class #157, to decrease fund balance by the same amount, and to make corresponding changes to the City's adopted FY2023 budget.

At its February 28, 2023 meeting, the CCPD Board conducted a public hearing and approved a budget amendment of \$1,338,875.00 for funding an additional police recruit class . This amount represents the partial cost of a police recruit class - Police Recruit Class #157, which is scheduled to begin August 2023 and will require partial funding in FY2023. This M&C, if approved, will amend the FY2023 CCPD budget by \$1,338,875.00, which covers the class period of August 2023 through September 2023. The remaining amount required to complete Class #157 will be included in the FY2024 CCPD budget.

The fund balance requirement for the CCPD is 16.67% of regular, on-going operating expense. After the amendment, the FY2023 CCPD budget will have a projected reserve of 20.98% as follows:

CCPD Fund Balance Report - FY2023 Budget	Amount
Projected Fund Balance, 09/30/2022	\$ 37,874,931.00
Committed Fund Balance (as of 9/30/23)	(\$6,056,370.83)
Plus FY2023 Budget, Revenues	\$ 108,819,254.00
Less FY2023 Budget, Expenditures	\$ (119,267,929.00)
Less Police Recruit Class #157	\$ (1,338,875.00)
Projected Fund Balance, 09/30/2023, net of commitment	\$ 20,031,010.17
FY2023 Operating Budget (regular, on-going operating expense)	\$ 95,498,476.00
Projected Fund Balance %, 9/30/2023, net of commitment	20.98%

Adoption of the attached ordinance will amend the City's adopted budget to increase Police Department appropriations in the CCPD Fund by \$1,338,875.00 from available unreserved fund balance. The amended budget reflects the recruit pay increases approved on December 13, 2022 (M&C 22-1066).

The action in this M&C will amend the Fiscal Year 2023 Adopted Budget as approved in connection with Ordinance 25773-09-2022, Section 2, Special Revenue Funds, as listed on page 6.

FY2023 Adopted Budget	Previous Amendments	FY2023 Amended Budget	Current Amendment	FY2023 Amended Budget
117,702,331	1,565,598	119,267,929	1,338,875	120,606,804

Funding is available for appropriation in the fund balance of the Crime Control & Prev Distr Fund Fund. The balance will be \$36,618,427.22 after this M&C.

This will serve ALL COUNCIL DISTRICTS

A Form 1295 is not required because: This M&C does not request approval of a contract with a business entity.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendations and adoption of the attached appropriation ordinance, funds will be available in the CCPD Fund and that prior to an expenditure being made, Police Department has the responsibility to validate the availability of funds.

Submitted for City Manager's Office by: Fernando Costa 6122

Originating Business Unit Head: Neil Noakes 4212

Additional Information Contact: Keith Morris 4243