

Mayor and Council Communication

DATE: 09/12/23

M&C FILE NUMBER: M&C 23-0751

LOG NAME: 13PAMEND 23-0007 ANIMAL SHELTER TECHNICIAN JF CODE

SUBJECT

(ALL) Authorize Execution of an Amendment to the Non-Exclusive Purchase Agreements with Goodwill Industries of Fort Worth, Inc. and Presbyterian Night Shelter of Tarrant County, Inc. for Animal Shelter Technicians to Increase the Annual Amount by \$225,000.00 for a New Annual Amount of \$1,125,000.00 for the Code Compliance Department

RECOMMENDATION:

It is recommended that the City Council authorize execution of an amendment to the non-exclusive purchase agreements with Goodwill Industries of Fort Worth, Inc. and Presbyterian Night Shelter of Tarrant County, Inc. for animal shelter technicians to increase the annual amount by \$225,000.00 for a new annual amount of \$1,125,000.00 for the Code Compliance Department.

DISCUSSION:

On February 14, 2023, City Council approved Mayor and Council Communication (M&C) 23-0069 with Goodwill Industries of Fort Worth, Inc and Presbyterian Night Shelter of Tarrant County, Inc. Within these agreements, the aforementioned vendors supply temporary personnel to support animal care duties and shelter maintenance, all aimed at ensuring a sanitary and disease-free habitat for impounded animals.

The Code Compliance Department relies significantly on temporary personnel to effectively handle daily shelter operations. To continue funding these essential services and accommodate the hiring of temporary staff, Code Compliance is requesting an increase in contractual authorization. Without temporary animal shelter technicians from the designated vendors, it would be difficult to run the animal shelters effectively, thereby compromising a secure and healthy environment for impounded animals. The presence of animal shelter technicians is vital for Code Compliance to improve adoption rates and preventive care options, while also minimizing the transmission of diseases within the shelter and decreasing euthanasia rates.

Originally, the amount requested meant to support the hiring of temporary personnel required to adequately staff both animal shelters. The goal was to ensure that all the tasks essential for the daily operation were successfully carried out. However, due to persistent overcrowding at the shelters, a notable increase in the number of animals being taken in, difficulties in retaining full-time employees, and an outbreak of the canine influenza virus (CIV) at the Silcox shelter earlier this year, it became imperative to secure additional staff. These extra personnel were necessary to address vacant positions, implement supplementary disease control protocols, and provide assistance in the daily care of animals in both shelters, both of which have reached their capacity.

The purpose of this M&C is to authorize an amendment to the non-exclusive purchase agreement for animal shelter technician services to increase the annual amount by \$225,000.00 for a new contract amount of \$1,125,000.00 for the initial term and remaining renewals.

Funding is budgeted in the Other Contractual Services account of the Code Compliance Department's rollup within the General Fund.

AGREEMENT TERMS - The current term of this Agreement will expire on February 14, 2024.

DIVERSITY AND INCLUSION (DVIN) - A waiver of the goal for Business Equity subcontracting requirement is approved by the DVIN-BE, in accordance with the Business Equity Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

RENEWAL TERMS: The contract may be renewed for up to four (4) successive one-year terms at the City's option. This action does not require specific City Council approval provided that City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendation, funds are available in the current operating budget, as previously appropriated, in the General Fund. Prior to any expenditure being incurred, the Code Compliance Department has the responsibility to validate the availability of funds.

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