

# Mayor and Council Communication

**DATE:** 09/12/23

**M&C FILE NUMBER:** M&C 23-0752

**LOG NAME:** 13PITB 23-0074 MOTORIZED CRANE SERVICES WTR PMD CH

**SUBJECT**

(ALL) Authorize Execution of a Purchase Agreement for Motorized Crane Services with Wildcat Cranes, Inc. for the Water and Property Management Departments in an Annual Amount Up to \$333,578.00 for the Initial Term and Authorize Up to Four One-Year Automatic Renewals for the Same Annual Amount

**RECOMMENDATION:**

It is recommended that the City Council authorize execution of a purchase agreement with Wildcat Cranes, Inc. for motorized crane services in an annual amount up to \$333,578.00 for the initial term and authorize four, one-year automatic renewals for the same annual amount for the Water and Property Management Departments.

**DISCUSSION:**

The Water and Property Management Departments approached the Purchasing Division to finalize an agreement to procure motorized crane services on an as-needed basis. These services will be utilized to lift and move material on City property. Purchasing issued Invitation to Bid (ITB) No. 23-0074 that consisted of detailed specifications describing the various cranes.

The bid was advertised in the *Fort Worth Star-Telegram* on May 31, 2023, June 7, 2023, June 14, 2023, June 21, 2023 and June 28, 2023. The City received two responses.

The bids were evaluated using the best value criteria. An evaluation panel consisting of representatives from the Water Department, Property Management Department and the Economic Development Department reviewed and scored the submittals using the Best Value Criteria. The individual scores were averaged for each of the criteria and the final scores are listed in the table below. No guarantee was made that a specific amount of services would be purchased.

Bidder	Evaluation Factors				
	a	b	c	d	Total Score
Maxim Crane Works, L.P.	23.33	12.00	5.33	24.91	65.58
Wildcat Cranes, Inc.	22.17	12.67	6.33	35.00	76.17

Best Value Criteria:

- a. Contractor's qualifications and experience
- b. Contractor's ability to perform services within twenty-four hours
- c. Contractor's approach to perform services
- d. Cost of Service

After evaluation, the panel concluded that Wildcat Cranes, Inc. presented the best value to the City. Therefore, the panel recommends that Council authorize a purchase agreement for motorized crane services to Wildcat Cranes, Inc. Staff certifies that the recommended vendor met the bid specifications.

The annual amount allowed under this agreement will be up to \$333,578.00; however, the actual amount will be based on the needs of the departments and available budgets.

Department	Budgeted Amount
Water Department	\$300,000.00
Property Management Department	\$33,578.00

Funding is budgeted in the Water and Property Management Department's Operating Funds, as appropriated.

**AGREEMENT TERMS:** Upon City Council approval, this agreement shall begin upon execution and expire one year from that date.

RENEWAL TERMS: This agreement may be renewed for four additional, automatic, one-year terms. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

DVIN-BE: A waiver of the goal for Business Equity subcontracting is approved by the DVIN-BE, in accordance with the Business Equity Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that upon approval of the recommendation, funds are available in the current operating budget, as previously appropriated, in the Water & Sewer and General Funds. Prior to an expenditure being incurred, the Water and Property Management Departments have the responsibility to validate the availability of funds.

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