

# Mayor and Council Communication

DATE: 02/24/26

M&C FILE NUMBER: M&C 26-0139

LOG NAME: 13PRFP 25-0248 GENERATOR MAINTENANCE SERVICES WTR AO

**SUBJECT**

(ALL) Authorize Execution of Non-Exclusive Agreements for Generator Maintenance and Repair with GenServe LLC, Diversified Power Systems Inc., and Altorex, LLC in a Combined Annual Amount Up to \$905,000.00 for the Initial One-Year Term and Authorize Four One-Year Renewal Options in Escalating Amounts for the Aviation, Information Technology, Property Management, Public Events, and Water Departments

**RECOMMENDATION:**

It is recommended that the City Council authorize execution of non-exclusive agreements with GenServe LLC, Diversified Power Systems Inc., and Altorex, LLC in a combined annual amount up to \$905,000.00 for the initial one year term and authorize four one-year renewal options in an amount up to \$1,095,050.00 for the first renewal, \$1,204,555.00 for the second renewal, \$1,325,011.00 for the third renewal, and \$1,457,512.00 for the fourth renewal for the Aviation, Information Technology, Property Management, Public Events, and Water Departments

**DISCUSSION:**

The Water Department approached the Purchasing Division to secure an agreement for generator maintenance services. Under the proposed agreement, the vendor will provide generator maintenance and repair services for the City of Fort Worth. Vendors will repair and/or maintain City-owned equipment on an as-needed basis for City Departments. They will perform all repair work necessary to ensure the proper function and operation of all equipment provided.

Purchasing Staff issued Request for Proposal (RFP) Number 25-0248. The RFP consisted of detailed specifications that described the responsibilities and requirements for providing these services.

The RFP was advertised in the *Fort Worth Star-Telegram* on November 5, 2025, November 12, 2025, and November 19, 2025. The City received five (5) responses.

An evaluation panel consisting of representatives from the IT, Public Events, and Water Department reviewed and scored the submittal using Best Value criteria. The individual scores were averaged for each of the criteria, and the final scores are listed in the table below.

Proposers	Evaluation Factors					
	a.	b.	c.	d.	e.	Total
Diversified Power Systems Inc	16.50	16.25	10.88	0.00	20.00	60.63
Altorex, LLC	16.50	21.25	12.75	0.00	0.00	50.50
GenServ Inc.	17.0	20.00	10.50	0.00	2.96	50.46
Cat5 Resources, LLC	9.50	10.63	7.88	0.00	13.39	41.40
Total Energy Solutions	8.00	9.38	3.00	0.00	0.00	20.38

The RFP document specified the use of the following Best Value Criteria:

- a. Qualifications and Experience
- b. Ability to meet the City's needs
- c. Method of Approach
- d. Small Business
- e. Cost

After evaluation, the panel concluded that GenServe LLC, Diversified Power Systems Inc., and Altorex, LLC presented the best value for the City. Therefore, the panel recommends that the City Council authorize the execution of non-exclusive agreements with the aforementioned vendors. No guarantee was made that a specific amount of services would be purchased.

The maximum annual amount allowed under these agreements for the listed City departments will be \$905,000.00; however, the actual amount used will be based on the needs of the departments and available budgets.

Department	Budgeted Amount
Aviation	\$30,000.00
IT	\$125,000.00
Property Management Department	\$400,000.00
Public Events	\$50,000.00
Water Department	\$300,000.00

**FUNDING:** The maximum combined annual amount allowed under these agreements will be \$905,000.00; however, the actual amount used will be based on the needs of the department and available budget. Funding is budgeted in the General Operating & Maintenance category for the Aviation, IT, Property Management, Public Events, and Water Departments for the purpose of generator maintenance services.

**AGREEMENT TERMS:** Upon City Council approval, these agreements shall begin upon execution and shall expire one year from that date.

**RENEWAL TERMS:** These Agreements may be renewed at the City's option for up to four additional one-year terms. This action does not require City Council approval, provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal terms.

**ADMINISTRATIVE CHANGE ORDER:** An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

**SMALL BUSINESS:** In accordance with the City's Small Business Ordinance, Chapter 21 of the City Code, the City has established a 30% Small Business goal for this solicitation/contract. No vendor committed to achieving this goal by utilizing certified small business subcontractors for at least 30% of the total contract value; therefore, the responses were evaluated based on the remaining best value criteria.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the participating departments' Operating Funds to support the approval of the above recommendation and award of the contracts. Prior to any expenditure being incurred, the participating departments have the responsibility to validate the availability of funds.

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