

# Mayor and Council Communication

**DATE:** 05/10/22

**M&C FILE NUMBER:** M&C 22-0339

**LOG NAME:** 06TARRANT TRANSIT ALLIANCE BUS SHELTER ENCROACHMENT FEE WAIVER

**SUBJECT**

(CD 8 and CD 5) Authorize Waiver of Right-of-Way Encroachment Agreement Initiation Fee for Fort Worth Transportation Authority in the Amount of \$700.00 for the Urban Transit Furniture Design Competition's Five Semi-Permanent Bus Shelters

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**RECOMMENDATION:**

It is recommended that the City Council authorize waiver of right-of-way encroachment agreement initiation fee for Fort Worth Transportation Authority in the amount of \$700.00 for the Urban Transit Furniture Design Competition's five semi-permanent bus shelters.

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**DISCUSSION:**

The Tarrant Transit Alliance (TTA), in partnership with Fort Worth Transportation Authority dba Trinity Metro, the Glenpark Neighborhood Association, Tarrant County College's (TCC's) south campus students and other partner organizations (Project Participants), have developed a neighborhood-based transit project to create the ideal transit experience for riders of the Trinity Metro by fabricating and designing new public bus shelters as a student class project, to be completed in the fall semester by the students of TCC's south campus.

The final design has been selected, and they are now in the beginning stages of constructing and building these shelters to install them in the five selected locations listed below:

Wichita Street & Seminary Drive (CD 8)

Wichita Street & Alcannon Avenue - Northbound (CD 8)

Wichita Street & Alcannon Avenue - Southbound (CD 8)

Miller Avenue & Martin Street (CD 8)

Miller Avenue & Pierce Avenue (CD 8 & CD 5)

In accordance to Ordinance No. 24514-11-2020, the City expects to enter into an agreement with Fort Worth Transportation Authority dba Trinity Metro governing the terms of installation and maintenance of the bus shelters which will be considered encroachments within the City's right-of-way. As a Tier I Right-of-Way Encroachment Agreement, they are subject to an initiation fee in the amount of \$700.00. Based on the above, the waiver of fees is appropriate and serves a public service. The City agrees to waive the following fees in connection with the permitting and installation of stations:

1. Encroachment Initiation Fee in the amount of \$700.00 as depicted on PN22-00040

A Form 1295 is not required because: This M&C does not request approval of a contract with a business entity.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that this action will have no material effect on City funds.

**Submitted for City Manager's Office by:** Dana Burghdoff 8018

**Originating Business Unit Head:** D.J. Harrell 8032

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