

Mayor and Council Communication

DATE: 03/31/26

M&C FILE NUMBER: M&C 26-0204

LOG NAME: 04GARTNER AMENDMENT FOR TECHNOLOGY ASSESSMENTS

SUBJECT

(ALL) Authorize Execution of an Amendment to City Contract with Gartner, Inc for the Purchase of a Human Resources Information System Assessment in an Amount Up to \$250,000.00 for a Revised Total Contract Amount Up to \$495,220.00, and Add One, One-Year Renewal Option in the Same Amount for the Information Technology Solutions Department

RECOMMENDATION:

It is recommended that the City Council authorize the execution of an amendment to City Secretary Contract No. 62879 with Gartner, Inc., utilizing Texas Department of Information Resources Agreement No. DIR-CPO-4927, for the purchase of a Human Resources Information System Assessment for the Fiscal Year 26 Information Technology Solutions PeopleSoft Upgrade Consultant project (City Project No. 106715) in an amount up to \$250,000.00 for a revised total contract amount up to \$495,220.00, and add one, one-year renewal option in the same amount, for the Information Technology Solutions Department.

DISCUSSION:

On February 25, 2025, City Council, through Mayor and Council Communication (M&C) 25-0129, authorized the execution of a new cooperative agreement with Gartner, Inc. (Gartner), utilizing Texas Department of Information Resources (DIR) Agreement No. DIR-CPO-4927, to provide professional consulting services to conduct an information technology (IT) assessment and benchmarking study for a total contract amount not to exceed \$245,220.00, for the Information Technology Solutions Department (IT Solutions).

This M&C requests authorization to amend City Secretary Contract (CSC) No. 62879 to increase the total contract amount by \$250,000.00 for a Human Resources Information System (HRIS) assessment in support of the FY26 ITS PS Upgrade Cnslt project (City Project No. 106715), resulting in a revised total contract amount up to \$495,220.00, and to add one, one-year renewal option in the same amount. The HRIS assessment will provide a comprehensive review of the City's human resource systems and processes, develop a vision and explore potential solutions and vendors. This will help City to streamline workflows, improve data accuracy, and enhance overall operational efficiency.

COOPERATIVE PURCHASE: State law provides that a local government purchasing an item under a cooperative purchasing agreement satisfies State laws requiring that the local government seek competitive bids for purchase of the item. Cooperative contracts have been competitively bid to increase and simplify the purchasing power of local government entities across the State of Texas.

Except as expressly modified herein, all other terms and conditions of the existing agreement shall remain unchanged and in full force and effect as stated below.

SUCCESSOR CONTRACTS: The City will initially use the DIR contracts to make purchases authorized by this M&C. In the event the DIR cooperative contract is not renewed, staff would cease purchasing at the end of the last purchase agreement coinciding with a valid cooperative contract. If the City Council were to not appropriate funds for a future year, staff would stop making purchases when the last appropriation expires, regardless of whether the then-current purchase agreement has expired.

If the DIR cooperative is extended, this M&C authorizes the City to purchase similar equipment and services under the extended contract. In the event the DIR cooperative agreement is not extended, but DIR executes a new cooperative agreement(s) with substantially similar terms, this M&C authorizes the City to purchase the equipment and services under the new DIR contract(s).

ADMINISTRATIVE CHANGE ORDER: An administrative change or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

AGREEMENT TERM: Upon City Council approval and execution of the amendment, the current term of the agreement shall expire July 21, 2026.

RENEWAL OPTIONS: The agreements may be renewed for one (1) one-year renewal term in accordance with the underlying cooperative agreements, at the City's option. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal period.

Funding is available in FY26 ITS PS Upgrade Cnslt within the ITS Capital Fund in the amount of \$250,000.00.

A Form 1295 is not required because: This contract will be with a publicly-traded business entity or a wholly-owned subsidiary of a publicly-traded business entity: Gartner, Inc.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the ITS Capital Fund for the

FY26 ITS PS Upgrade Cnslt project to support the approval of the above recommendation and execution of the amendment. Prior to any expenditure being incurred, the Information Technology Services Department has the responsibility to validate the availability of funds.

Submitted for City Manager's Office by: Dianna Giordano 7783

Originating Business Unit Head: Kevin Gunn 2015

Additional Information Contact: Cynthia Tyree 6689