

Mayor and Council Communication

DATE: 06/27/23

M&C FILE NUMBER: M&C 23-0547

LOG NAME: 60ASSETMANSPPSA1-GHD

SUBJECT

(ALL) Authorize Execution of Amendment No. 1, in the Amount of \$90,000.00, to a Professional Services Agreement with GHD, Inc., for the Asset Management Support Professional Services Project on Water and Wastewater Assets for a Revised Contract Amount of \$185,000.00

RECOMMENDATION:

It is recommended that the City Council authorize the execution of Amendment No. 1 in the amount of \$90,000.00, to City Secretary Contract No. 57263, a professional services agreement with GHD, Inc. for the Asset Management Support Professional Services project on Water and Wastewater Assets for a revised contract amount of \$185,000.00.

DISCUSSION:

On March 17, 2022, the City Manager administratively authorized a professional service agreement in the amount of \$95,000.00 with GHD, Inc. (City Secretary Contract No. 57263) for the Asset Management Support Professional Services project on water and wastewater assets.

Amendment No. 1 will provide the following additional services that are necessary for the project:

- Conducting an asset management data gap assessment project on water and wastewater vertical assets to better understand the data needed for effective asset management and fill any gaps in that data;
- Developing an asset management training plan to support the implementation of the asset management framework and roadmap into Water Department; and
- Advising and providing guidance on the water and wastewater asset management program, including lessons learned from other similar agencies, achieving consensus among diverse stakeholders, determining the appropriate level of detail for establishing the program, developing metrics and analytics, identifying components for a strategic asset management program, providing support for implementing tasks in the strategic asset management plan, and offering asset management program-related training.

Funding is budgeted in the Water & Sewer Fund, Other Contractual Services Budget Line, as appropriated.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are currently available in current operating budget, as previously appropriated, in the Water & Sewer Fund to support the approval of the above recommendation and execution of the amendment. Prior to any expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

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Expedited