

Mayor and Council Communication

DATE: 03/02/21

M&C FILE NUMBER: M&C 21-0141

LOG NAME: 13PAMEND 17-0212 VET SUPPLIES MG

SUBJECT

(ALL) Authorize Execution of an Amendment to Increase Non-Exclusive Purchase Agreements with Midwest Veterinary Supply, Inc. and MWI Animal Health for Veterinary Supplies and Pharmaceuticals by \$175,000.00 for a New Annual Amount of \$875,000.00 for the Code Compliance Department

RECOMMENDATION:

It is recommended that City Council authorize execution of an amendment to increase non-exclusive purchase agreements with Midwest Veterinary Supply, Inc. and MWI Animal Health for veterinary supplies and pharmaceuticals by \$175,000.00 for a new annual amount of \$875,000.00 for the Code Compliance Department.

DISCUSSION:

The new North Fort Worth Animal Care and Control Center is planned to be operating by late Spring 2021. In order to ensure that the Center is ready to be operational, an amendment to the Veterinary Supplies and Pharmaceuticals Agreement is needed. On September 19, 2017, City Council approved M&C P-12100 for Veterinary Supplies and Pharmaceuticals with Midwest Veterinary Supplies Inc, and MWI Animal Health for spay/neuter and other minor surgeries for a combined annual amount of \$700,000.00. Staff recommends increasing the Contract Authority by \$175,000.00 for an annual amount up to \$875,000.00. Upon the North Shelter opening, staff will have animals at both locations. If additional funding is needed beyond this request, a new bid will be required.

A waiver of the goal for MBE/SBE subcontracting requirements was requested by the Purchasing Division and approved by the M/WBE office, in accordance with the BDE ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

RENEWAL OPTIONS - This Agreement may be renewed at the City's option for one additional one-year term. The renewal action will not require City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the General Fund to support the approval of the above recommendation and amendment to the purchase agreement. Prior to any expenditure being incurred, the Code Compliance Department has the responsibility to validate the availability of funds.

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