

Mayor and Council Communication

DATE: 09/22/20

M&C FILE NUMBER: M&C 20-0690

LOG NAME: 13PCOOP 20-MOVING SVS LSJ CITY-WIDE

SUBJECT

(ALL) Authorize Agreement with Lord's Relocation Services, Inc. d/b/a All Points of Texas for Moving Services in an Annual Amount Up to \$200,000.00 Per Year for City Departments and Authorize Two Annual Renewal Options Using a Tarrant County Cooperative Contract

RECOMMENDATION:

It is recommended that the City Council authorize an agreement for moving services with Lord's Relocation Services, Inc. d/b/a All Points of Texas in an annual amount up to \$200,000.00 for City departments and authorize two annual renewal options using Tarrant County Cooperative Contract approved by Commissioners Court Order 132840.

DISCUSSION:

City departments will use this agreement to obtain moving services on an as-needed basis. Additional long and short term storage options, packing materials and moving rental equipment are available in the agreement. In order to determine the amount of the agreement, staff reviewed previous year's moving expenditures and planned or proposed moves for the coming years.

Staff recommends awarding a one year contract with two options to renew with Lord's Relocation Services, Inc. d/b/a All Points of Texas for an amount up to \$200,000.00.

State law provides that a local government purchasing an item under a cooperative purchasing agreement satisfies state laws requiring that the local government seek competitive bids for purchase of the item. In accordance with Mayor and Council Communication (M&C P-10710) approved January 15, 2008, the City Manager may enter into an interlocal cooperative purchasing agreement that allows the City to take advantage of other competitively bid contracts. The City has a cooperative purchasing agreement with Tarrant County. Tarrant County awarded the contract for bid number 2020-141 for moving services using a competitive bidding process. The Commissioners Court approved the contract in Court Order 132840.

COOPERATIVE PURCHASE - State law provides that a local government purchasing an item under a cooperative purchasing agreement satisfies State laws requiring that the local government seek competitive bids for purchase of the item. Cooperative contracts have been competitively bid to increase and simplify the purchasing power of local government entities across the State of Texas.

M/WBE OFFICE - An M/WBE goal is not assigned when purchasing from an approved purchasing cooperative or other public entity

Staff recommends entering into an agreement with Lord's Relocation Services, Inc. d/b/a All Points of Texas because a price comparison found that pricing was twenty-two percent lower than the previous contract awarded on November 14, 2017 (M&C P-12125).

Upon City Council's approval, the agreement will begin on execution of the agreement by both parties with two options for renewal periods of twelve months each.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the participating departments' Operating Funds and adoption of the Fiscal Year 2021 Budget by the City Council, funds will be available in the Fiscal Year 2021 operating budget, as appropriated, in the participating departments' Operating Funds to support the approval of the above recommendation and authorization of the agreement. Prior to any expenditure being incurred, the participating departments have the responsibility to validate the availability of funds.

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