

# Mayor and Council Communication

DATE: 03/31/26

M&C FILE NUMBER: M&C 26-0223

LOG NAME: 60MCFMLSSA4-PLUMMER

**SUBJECT**

(CD 3, CD 7, ETJ, and City of Benbrook) Authorize Execution of Amendment No. 4 in the Amount of \$209,995.00 to an Engineering Agreement with Plummer Associates, Inc. for the Mary’s Creek Lift Station Site & Force Main Alignment Project, Adopt a Resolution Expressing Official Intent to Reimburse Expenditures with Proceeds of Future Debt, and Adopt Appropriation Ordinance to Effect a Portion of Water’s Contribution to the Fiscal Years 2026-2030 Capital Improvements Program

**RECOMMENDATION:**

It is recommended that the City Council:

1. Authorize execution of Amendment No. 4 to City Secretary Contract No. 57712, an engineering agreement with Plummer Associates, Inc. in the amount of \$209,995.00 for the Mary’s Creek Lift Station Site & Force Main Alignment project for a revised contract amount of \$4,308,178.00;
2. Adopt the attached resolution expressing official intent to reimburse expenditures with proceeds of future enterprise fund debt for the Mary’s Creek Lift Station Site & Force Main Alignment project; and
3. Adopt the attached appropriation ordinance adjusting estimated appropriations in the Water & Sewer Commercial Paper Fund by increasing estimated appropriations in the amount of \$2,909,995.00, for the purpose of funding the Mary’s Creek Lift Station Site & Force Main Alignment project (City Project No. 103648) in the amount of \$2,909,995.00 and decreasing estimated appropriations in the W&S Commercial Paper project (City Project No. UCMLPR) by the same amount, to effect a portion of Water’s Contribution to the Fiscal Years 2026-2030 Capital Improvement Program.

**DISCUSSION:**

On June 14, 2022, Mayor and Council Communication (M&C 22-0412), the City Council authorized an engineering agreement with Plummer Associates, Inc. (City Secretary Contract No. 57712) in the amount of \$1,761,590.00 for the Mary’s Creek Lift Station Site & Force Main Alignment project design and site selection. The original scope of services included an alignment study, the preparation of 60% design plans and specification for the proposed force main, lift stations site selection, design survey, geotechnical investigations, easement document preparation, and coordination with various agencies. The agreement was subsequently revised by Amendment No. 1 in the amount of \$99,851.00 authorized administratively February 7, 2024, that provided additional topographic and archaeological survey, Amendment No. 2 in the amount of \$2,159,580.00 authorized May 14, 2024 (M&C 24-0421) that provided for final design, geotechnical investigations, slope stability study, gabion structures design, storm water modeling for lift station sites, and environmental permitting, and Amendment No. 3 in the amount of \$77,162.00 authorized administratively on September 6, 2025 that provided for additional design due to changes in developing properties, additional fee for survey, right of way and easement preparation, and environmental permitting.

Amendment No. 4 in the amount of \$209,995.00 for a revised contract amount of \$4,308,178.00 provides for the design of the relocation of a water line that is in conflict with the proposed force main, rerouting of the force main to avoid a conflict with a gas line, archaeological and environmental services to support the redesign, and additional right of way, survey, and easement services.

In addition to the contract amount, \$2,700,000.00 is required for real property acquisitions, project management and material testing.

It is the practice of the Water Department to appropriate its Capital Improvement Plan (CIP) throughout the Fiscal Year, instead of within the annual budget ordinance, as projects commence, additional funding needs are identified, and to comply with bond covenants.

Available cash within the Water and Sewer portfolio and the City’s portfolio along with the appropriation authority authorized under the Callable Commercial Paper Program (CP) will be used to provide interim financing for this project until debt is issued. Once debt associated with this project is sold, bond proceeds will be used to reimburse the Water and Sewer portfolio and the City’s portfolio in accordance with the attached Reimbursement Resolution.

Funding is budgeted in the Commercial Paper project within the W&S Commercial Paper Fund for the purpose of funding the MC LS Site & FM Align project.

Appropriations for the Mary’s Creek Lift Station Site & Force Main Alignment project are as depicted below:

Fund	Existing Appropriations	Additional Appropriations	Project Total*
Water & Sewer Bond 2017A – Fund 56011	\$7,608,465.00	\$0.00	\$7,608,465.00

Water & Sewer Bond 2020A -Fund 56017	\$2,159,580.00	\$0.00	\$2,159,580.00
W&S Rev Bonds Series 2021 – Fund 56019	\$134,000.00	\$0.00	\$134,000.00
Commercial Paper – Fund 56026	\$0.00	\$2,909,995.00	\$2,909,995.00
<b>Project Total</b>	<b>\$9,902,045.00</b>	\$2,909,995.00	<b>\$12,812,040.00</b>

**\*Numbers rounded for presentation purposes.**

The project is located in COUNCIL DISTRICT 3, COUNCIL DISTRICT 7, the ETJ, and City of Benbrook.

**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are currently available in the Commercial Paper project within the W&S Commercial Paper Fund, and upon approval of the above recommendations and adoption of the attached appropriation ordinance, funds will be available in the W&S Commercial Paper Fund for the MC LS Site & FM Align project to support the execution of the amendment and additional cost projects. Prior to any expenditure being incurred, the Water Department has the responsibility of verifying the availability of funds.

**Submitted for City Manager's Office by:**    Jessica McEachern    5804

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