

Mayor and Council Communication

DATE: 03/08/22

M&C FILE NUMBER: M&C 22-0144

LOG NAME: 13P22-0056 ADDITIONAL FIRST RESPONDER VEHICLES AR PMD

SUBJECT

(ALL) Authorize Execution of a Non-Exclusive Purchase Agreement for Additional First Responder Vehicles with Lake Country Chevrolet, Inc and Silsbee Ford, Inc for an Annual Amount Up to \$14,702,892.00 for the Initial Term, and Authorize Four One-Year Renewal Options for an Amount of \$15,438,037.00 for the First Renewal, \$16,209,939.00 for the Second Renewal, \$17,020,436.00 for the Third Renewal and \$17,871,458.00 for the Fourth Renewal for the Property Management Department

RECOMMENDATION:

It is recommended that City Council authorize execution of a non-exclusive purchase agreement for first responder vehicles with Lake Country Chevrolet, Inc and Silsbee Ford, Inc for an annual amount up to \$14,702,892.00 for the initial term, and authorize four one-year renewal options for an amount of \$15,438,037.00 for the first renewal, \$16,209,939.00 for the second renewal, \$17,020,436.00 for the third renewal and \$17,871,458.00 for the fourth renewal for the Property Management Department.

DISCUSSION:

The Property Management Department approached the Purchasing Division to procure an agreement for additional first responder vehicles for the Police department. The items will be used by first responders in their services related to crime prevention, law enforcement and assistance in emergency situations. During the course of this agreement, other departments may request first responder vehicles, therefore, this agreement should also allow for those purchases. In order to procure these items staff issued an invitation to bid (ITB). The ITB consisted of detailed specifications regarding the vehicle requirements.

The ITB was advertised in the *Fort Worth Star-Telegram* on January 13, 2022, January 19, 2022, and January 26, 2022. The City received four bids.

Staff evaluated the bid responses and recommends awarding a one-year agreement to Lake Country Chevrolet, Inc, and Silsbee Ford, Inc. along with four one-year options to renew. No guarantee was made that a specific amount of these items will be purchased. It is recommended that each annual award amount include the average industry standard of 5% increase in cost per year.

In addition, an administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated. Upon City Council approval, this agreement shall begin upon execution and end one year from that date.

AGREEMENT TERMS: Upon City Council approval, this agreement shall begin upon execution and expire one year from that date. The agreement may be renewed for four (4) additional one-year terms at the City's option.

Funding is budgeted in the Police Public Safety Grants Fund for the purpose of funding the FY 21 PD Vehicle Replacements, FY 21 COPS Hiring Vehicle DP and PD FY 22 Vehicle Replacements projects as appropriated.

Available funds for FY22 is \$13,708,998.00.

Business Equity: A waiver of the goal for M/WBE subcontracting requirements is approved by the Office Business Diversity, in accordance with the BDE Ordinance, because the application of the purchase of good or services is from sources where subcontracting or supplier opportunities are negligible.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the CCPD Capital Projects Fund for various projects to support the approval of the above recommendation and execution of the agreement. Prior to any expenditure being incurred, the Police department has the responsibility to validate the availability of funds.

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Expedited