

# Mayor and Council Communication

**DATE:** 06/22/21

**M&C FILE NUMBER:** M&C 21-0461

**LOG NAME:** 13P COOP GSA 47QTCA19D00JQ JUSTICE TRAX LIMS ITS ADK

**SUBJECT**

(ALL) Authorize an Agreement with Justice Trax, Inc., for Laboratory Information Management Solutions Software Utilizing a General Services Administration Cooperative Contract in an Amount Up to \$301,710.12 for the First Year with Annual Maintenance Costs of \$30,125.26

**RECOMMENDATION:**

It is recommended that City Council authorize an agreement with Justice Trax, Inc., for Laboratory Information Management Solutions software utilizing a General Services Administration Cooperative contract in an Amount Up to \$301,710.12 for the first year with annual maintenance costs of \$30,125.26

**DISCUSSION:**

The Information Technology Department approached the Purchasing Division to procure Laboratory Information Management Solutions (LIMS) through a Cooperative Contract with General Services Administration contract number 47QTCA19D00JQ on behalf of the City of Fort Worth Police Department using Justice Assistance Grant (JAG) grant funding. The first year cost will be \$301,710.12 followed by annual maintenance costs of \$30,125.26. These costs will cover 28 licenses.

The software and maintenance being procured is a comprehensive case management software tool that assists the users and laboratories in evidence tracking, analytical results, and lab management information cases. The software also assists managers in maintaining historical data for workflow milestones by allowing review and business analysis. Additionally, the software management reporting feature will allow the crime lab to utilize a default system of pre-designed reports or the capability to create their own reports to monitor laboratory operations. This software will be utilized in The City of Fort Worth's crime lab.

Annual Maintenance Costs

Annual Maintenance - JusticeTrax LIMS-Plus Software - Calculated at 18% of current undiscounted software license price - GSA Pricing	28	\$687.36	\$19,246.08
Annual Maintenance - JusticeTrax LIMS-Plus DNA Software - Calculated at 18% of undiscounted software price - GSA Pricing	6	\$601.44	\$3,608.64
LIMS-plus V3.8 Portal annual fee calculated at 5% of total LIMS-plus License cost, based on GSA Pricing above.	106,921.92	\$0.05	\$5,346.10
Annual Maintenance-CIMS Software-Calculated at 18% of total un-discounted software price - GSA Pricing	28	\$68.73	\$1,924.44
<b>TOTALS</b>	<b>106,983.92</b>	<b>\$1,357.58</b>	<b>\$30,125.26</b>

**BUSINESS EQUITY** - A M/WBE goal is not assigned when purchasing from an approved purchasing cooperative or public entity

**AGREEMENT TERMS** - Upon City Council's approval, the agreement will begin upon the execution of the contract and expire in accordance with GSA contract 47QTCA19D00JQ on September 8, 2024.

**Administrative Change Order:** An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the Grants Operating Federal Fund for the FY2019 JAG and FY2020 JAG projects to support the approval of the above recommendation and authorize an agreement. Prior to any expenditure being incurred, the Police Department has the responsibility to validate the availability of funds.

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Expedited