

**M&C FILE NUMBER: M&C 25-0774**

**SUBJECT**

**RECOMMENDATION:**

**DISCUSSION:**

The purpose of this Mayor and Council Communication (M&C) is to authorize non-exclusive agreements for instrumentation equipment, parts, and services for Water Department. The awarded vendors include: ABB, Inc., AV Water Technologies, Inc., Frank Clark & Associates, Inc., GK Techstar, LLC, HB Systems, Inc., Macaulay Controls Company, Omicron Controls, Inc., Prime Controls, L.P., PVS DX, Inc., and Vector Controls, LLC.

The Water Department will use these agreements to purchase instrumentation equipment and appurtenances, replacement parts, on-site or shop repairs, field troubleshooting, calibration, commissioning, and startup services. Purchasing Staff issued Request for Proposal (RFP) Number 25-0123. The RFP consisted of detailed specifications describing the required responsibilities and requirements to provide these services for the City of Fort Worth. The RFP was advertised in the *Fort Worth Star Telegram* on April 16, 2025, April 23, 2025, April 30, 2025, May 7, 2025, May 14, 2025, and May 21, 2025. The City received ten (10) responses.

An evaluation panel consisting of representatives from the Water Department and Transportation and Public Works Department reviewed and scored the submittals using Best Value criteria. The individual scores were averaged for each of the criteria and the final scores are listed in the table below.

### Best Value Criteria

Proposers	Evaluation Factors				
	a.	b.	c.	d.	Total
Prime Controls	16	16	16.67	0.15078	48.67
PVS DX, Inc.	15.33	16	16.67	1.585	48
Macaulay Controls	16	15.33	16	0.83748	47.33
G.K. Techstar, LLC	15.55	15.33	16.67	0.12843	47.33
Omicron Controls, Inc	15.33	15.33	15.33	20	46
ABB, Inc.	15.33	15.33	15.33	1.472	46
Frank Clark & Associates, Inc.	15.33	15.33	15.33	0.95871	46
Vector Controls	15.33	15.33	15.33	0.64662	46
AV Water Technologies LLC	15.33	15.33	15.33	14.67	45.33
HB Systems, Inc.	14.67	14.67	14.67	1.578	44

- a. Qualifications and Experience
- b. Approach to Perform Services
- c. Ability to meet the City's needs
- d. Cost of services

After evaluation, the panel concluded that ABB, Inc., AV Water Technologies, Inc., Frank Clark & Associates, Inc., GK Techstar, LLC, HB Systems, Inc., Macaulay Controls Company, Omicron Controls, Inc., Prime Controls, L.P., PVS DX, Inc., and Vector Controls, LLC provided the best value to the City. No guarantee was made that a specific amount of services would be purchased. Staff certifies that the recommended vendor bid met specifications. The collective maximum annual amount under these agreements will be \$2,500,000.00. However, the actual amount used will be based on the needs of the departments and the available budget.

Funding is budgeted in the General Operating & Maintenance category in the Water & Sewer Fund for the Water Department.

AGREEMENT TERMS: The initial term of the Agreements shall begin upon execution and shall end one year from that date.

RENEWAL OPTIONS: The Agreements may be renewed at the City's option for four, one-year terms. This action does not require City Council approval, provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal terms.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the Water & Sewer Fund to support the approval of the above recommendation and execution of the agreements. Prior to any expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

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