

Mayor and Council Communication

DATE: 01/28/25

M&C FILE NUMBER: M&C 25-0058

LOG NAME: 03OS - EMERGENCYCAPPRJ

SUBJECT

(ALL) Authorize the Use of \$50,000.00 for Emergency Capital Project Needs on Open Space Conservation Program Properties, Adopt Appropriation Ordinance, and Amend the Fiscal Years 2025-2029 Capital Improvement Program

RECOMMENDATION:

It is recommended that the City Council:

1. Adopt the attached appropriation ordinance adjusting estimated receipts and appropriations in the General Gas Lease Capital Projects Fund by increasing estimated receipts and appropriations in OS - Emergency Capital Project (City Project No. 106026) in the amount of \$50,000.00 and decreasing estimated receipts and appropriations in the Open Space Appropriations Project (City Project No. PA0001) by the same amount, hereby authorizing the use of Open Space funds for the purpose of implementing emergency capital projects that may be needed on Open Space Conservation Program properties; and
2. Amend the Fiscal Years 2025-2029 Capital Improvement Program.

DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to seek approval to create an emergency capital project, OS – EmergencyCapPrj (City Project No. 106026) for the Open Space Conservation Program. Currently, there are no planned capital projects on Open Space properties, other than at Broadcast Hill. Master plans and land management plans are needed for each Open Space property to determine capital project needs, and these will be developed in the future. However, there may be instances in which the Open Space Conservation Program has the need for immediate capital project improvements at a property, including site security and safety reasons, such as installing fences or barriers to prevent unauthorized access. Creating the OS - Emergency Capital Project will allow the Open Space Conservation Program to act quickly to perform this work, if a need arises.

Any unused funding upon project completion will be returned to the Open Space Appropriations Project (City Project No. PA0001).

The action in this M&C will amend the Fiscal Years 2025-2029 Capital Improvement Program as approved in connection with Ordinance 27107-09-2024.

Capital Fund	Project Name	Budget Change (Increase/Decrease)
General Gas Lease Capital Prj Fund (33005)	Open Space Appropriations (PA0001)	\$50,000.00
General Gas Lease Capital Prj Fund (33005)	OS – EmergencyCapPrj (106026)	\$50,000.00

A Form 1295 is not required because: This M&C does not request approval of a contract with a business entity.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are currently available in the Open Space Appropriations programmable project within the General Gas Lease Capital Prj Fund and upon approval of the above recommendations and adoption of the attached appropriation ordinance, funds will be available in the General Gas Lease Capital Prj Fund for the OS - EmergencyCapPrj project to support the approval of the above recommendations. Prior to an expenditure being incurred, the FW Lab Department has the responsibility of verifying the availability of funds.

Submitted for City Manager's Office by: Mark L McDaniel 6316

Originating Business Unit Head: Christianne Simmons 6222

Additional Information Contact:

