

Mayor and Council Communication

DATE: 04/07/20

M&C FILE NUMBER: M&C 20-0220

LOG NAME: 13P20-0005 GROUNDS MAINTENANCE FOR AVIATION SC A

SUBJECT

Authorize Execution of Non-Exclusive Agreements with Abescape Group, LLC and American Landscape Systems, Inc. for Grounds Maintenance at Meacham International Airport for Two-Year Initial Terms and Two One-Year Renewal Options with Annual Amounts Up to \$120,000.00 Each for the Aviation Department (COUNCIL DISTRICT 2)

RECOMMENDATION:

It is recommended that the City Council:

- 1.) Authorize execution of a non-exclusive agreement with Abescape Group, LLC for grounds maintenance at Meacham International Airport for a two-year initial term and two one-year renewal options with an annual amount up to \$120,000.00 for the Aviation Department; and
 - 2.) Authorize execution of a non-exclusive agreement with American Landscape Systems, Inc. for grounds maintenance at Meacham International Airport for a two-year initial term and two one-year renewal options with an annual amount up to \$120,000.00 for the Aviation Department.
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DISCUSSION:

The Aviation Department approached the Purchasing Division to finalize annual agreements for grounds maintenance for Meacham Airport. In order to procure these services, Staff issued an Invitation to Bid (ITB). The ITB consisted of detailed specifications listing the frequency, quality, and type of mowing and grounds maintenance to be performed.

The ITB was advertised in the [Fort Worth Star-Telegram](#) on October 23, 2019, October 30, 2019, November 6, 2019, November 13, 2019 and November 21, 2019. The City received seven bids. A pre-bid conference was held on October 31, 2019.

Bids were evaluated on best value criteria including price, equipment/staff requirements, past references, bidder past performance and past relationship with the City. Staff from the Aviation Department evaluated the bids submitted and recommends awarding an initial two-year, non-exclusive agreement to Abescape Group, LLC and American Landscape Systems, Inc. along with two one-year options to renew. No guarantee was made that a specific amount of these services will be purchased. The bid amount for the Aviation Department's annual requirements is up to \$120,000.00.

An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

M/WBE OFFICE - A waiver of the goal for MBE/SBE subcontracting requirements was requested by the Purchasing Division and approved by the M/WBE Office, in accordance with the BDE Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as appropriated, of the Municipal Airport Fund to support approval of the above recommendation and award of the contracts. Prior to any expenditure being incurred, the Aviation Department has the responsibility to validate the availability of funds.

Submitted for City Manager's Office by: Kevin Gunn 2015

Originating Business Unit Head: Reginald Zeno 8517

Additional Information Contact: Cynthia Garcia 8525
 Sarah Czechowicz 2059