

Mayor and Council Communication

DATE: 11/29/22

M&C FILE NUMBER: M&C 22-0953

LOG NAME: 13P22-0214 SMALL DIAMETER SEWER CLEANING EC WATER

SUBJECT

(ALL) Authorize Execution of a Purchase Agreement with Ace Pipe Cleaning, Inc. for Small Diameter Sewer Cleaning in an Annual Amount Up to \$481,350.00 and Authorize Up to Five Automatic Renewal Options for the Same Annual Amount for the Water Department

RECOMMENDATION:

It is recommended that the City Council authorize execution of a purchase agreement with Ace Pipe Cleaning, Inc. for small diameter sewer cleaning in an annual amount up to \$481,350.00 and authorize up to five automatic renewal options for the same annual amount for the Water Department.

DISCUSSION:

The Water Department approached the Purchasing Division to procure an annual agreement for small diameter sewer cleaning. Under the proposed agreement the vendor will provide sewer cleaning to remove all sludge, dirt, sand, rocks, grease, and any other solid or semi-solid material.

In order to procure the service, staff issued Invitation to Bid (ITB) Number 22-0214. The ITB consisted of detailed specifications describing the contractor's responsibilities and requirements to provide these services and supplies.

The ITB was advertised in the *Fort Worth Star-Telegram* for three consecutive weeks: Wednesday September 14, 2022, Wednesday September 21, 2022 and Wednesday September 28, 2022.

The City received four (4) responses. An evaluation panel, comprised of members of the Water and the Park and Recreation Departments, reviewed and scored the submittals using the Best Value criteria.

The individual scores were averaged for each of the criteria and the final scores are listed in the table below.

PROPOSER				Evaluation Factors			
	a	b	c	Tech points	d	Total Score	Rank
Ace Pipe Cleaning	22.00	18.33	11.00	51.33	30.00	81.33	1
BCAC Underground	14.00	14.17	8.50	36.67	0.00	36.67	2 *
Pro-Pipe, Inc.	12.00	12.50	6.50	31.00	N/A	31.00	0 **
Kleen-Pipe	14.00	10.00	7.50	31.50	N/A	31.50	0 **

* Vendor received 0 points for cost as their pricing was more than double that of the lowest cost bidder.

** Vendor did not achieve the minimum technical points required (35) to be considered further, and therefore did not receive a ranking.

Best Value Criteria:

- a) Contractor's Qualifications, Experience, and References
- b) Availability of Resources (equipment/personnel)
- c) Contractor's ability to meet the City's needs.
- d) Cost of service

After evaluation, the panel concluded that Ace Pipe Cleaning, Inc. presents both the best value and the necessary coverage for the City, therefore, the panel recommends that Council authorize an agreement with Ace Pipe Cleaning, Inc. No guarantee was made that a specific amount of services would be purchased. Staff certifies that the recommended vendor bids met specifications.

FUNDING: The maximum annual amount allowed under this agreement will be \$481,350.00 however the actual amount used will be based on the need of the department and available budget. Funding will be budgeted in the Other Contractual Services account of the Wastewater Department's Water & Sewer Fund.

BUSINESS EQUITY: A waiver of the goal for Business Equity subcontracting requirement is approved by the Department of Diversity and Inclusion, in accordance with the Business Equity Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

AGREEMENT TERMS: Upon City Council approval, the agreement will begin upon execution and will end September 30, 2023.

RENEWAL OPTIONS: This agreement may be automatically renewed for up to four (4) automatic one-year renewal periods (October 1 to September 30) and for a fifth renewal period which shall run from October 1 to the anniversary date of execution. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the recommendation, funds are available in the current operating budget, as previously appropriated, in the Water & Sewer Fund. Prior to an expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

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