

Mayor and Council Communication

DATE: 09/28/21

M&C FILE NUMBER: M&C 21-0747

LOG NAME: 13P21-0130 PRECAST CONCRETE MODULAR BLOCKS LSJ TPW

SUBJECT

(ALL) Authorize a Purchase Agreement for Precast Concrete Modular Blocks with Wilbert Funeral Services, Inc. dba SI Precast in an Annual Amount Up to \$143,325.00 for the Transportation Public Works Department and Authorize Four Annual Renewal Options for the Same Amount Annually

RECOMMENDATION:

It is recommended that the City Council authorize a purchase agreement for precast concrete modular blocks with Wilbert Funeral Services, Inc. dba SI Precast in an annual amount up to \$143,325.00 for the Transportation Public Works Department and authorize four annual renewal options for the same amount annually.

DISCUSSION:

The Transportation Public Works Department (TPW) approached the Purchasing Division for assistance with securing an agreement to purchase precast concrete modular blocks used for channel reconstruction of retaining walls for Storm Water projects. Purchasing issued an Invitation to Bid (ITB) that consisted of detailed specifications describing sizes, physical, functional and performance characteristics of the modular blocks that will be purchased on an "as-needed" basis.

BID ADVERTISEMENT - This Bid was advertised in the *Fort Worth Star-Telegram* May 19, 2021, May 26, 2021 and June 2, 2021. Thirteen vendors were solicited from the purchasing vendor database; a sole response was received from Wilbert Funeral Services, Inc. dba SI Precast.

The bid was evaluated on the Lowest Responsible Bidder criteria. Staff recommends awarding a Purchase Agreement with Wilbert Funeral Services, Inc. dba SI Precast for an annual amount up to \$143,325.00 and four annual renewal options for the same annual amount.

DIVERSITY AND INCLUSION (DVIN) - A waiver of the goal for M/WBE subcontracting requirements is approved by the DVIN-BE, in accordance with the BDE Ordinance, because the application of the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

AGREEMENT TERMS - Upon City Council approval, this agreement shall begin August 24, 2021 and expire August 23, 2022.

RENEWAL TERMS -This agreement may be renewed for four additional one-year renewal periods. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

ADMINISTRATIVE CHANGE ORDERS - In addition, an administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the Stormwater Capital Projects Fund for the SW Minor Repair & Renov- Paving project to support the approval of the above recommendation and execution of a purchase agreement. Prior to any expenditure being incurred, the Transportation Public Works Department has the responsibility to validate the availability of funds.

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