

Mayor and Council Communication

DATE: 11/08/22

M&C FILE NUMBER: M&C 22-0913

LOG NAME: 13P13P ILA TARRANT VEHICLE RENTALS TD CITY

SUBJECT

(ALL) Authorize Execution of a Purchase Agreement with EAN Holdings, LLC - Dallas Fort Worth dba Enterprise Rent-A-Car Using an Interlocal Agreement with Tarrant County in an Annual Amount Up to \$1,000,000.00 and Authorize Two Consecutive One-Year Renewal Options for the Same Annual Amount for Vehicle Rentals for all City Departments

RECOMMENDATION:

It is recommended that the City Council authorize execution of a purchase agreement with EAN Holdings, LLC - Dallas Fort Worth dba Enterprise Rent-A-Car using an Interlocal Agreement with Tarrant County in an annual amount up to \$1,000,000.00 and authorize two consecutive one-year renewal options for the same annual amount for vehicle rentals for all City Departments.

DISCUSSION:

In October 2022, the Water Department requested that the Purchasing Division enter into an agreement for vehicle leasing and rentals for all City departments on an as-needed basis. Vehicles will be used in conducting official City business and in supporting various City operations. The City will have the ability to select vehicles that best fit the needs for the assigned duties which could include various types, sizes, makes and models of automobiles, pickup trucks, sport-utility vehicles or vans.

In September 2022, Tarrant County processed a bid (BID No. 2022-209) and received one (1) response and one (1) no-bid response. An evaluation team scored the proposal and awarded the agreement to EAN Holdings, LLC - Dallas Fort Worth dba Enterprise Rent-A-Car.

The maximum amount allowed under this agreement citywide will be \$1,000,000.00, however the actual amount used will be based on the need of the department and available budget.

An administrative change order or increase may be made by the City Manager or his designee up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

State law provides that a local government purchasing an item under a Cooperative Purchasing Agreement satisfies state laws requiring that the local government seek competitive bids for purchase of the item. Tarrant County conducted competitive bidding for the contract during September 2020 (BID No. 2022-209). The contract has a term through September 30, 2023 with the right to renew the contract for two (2) additional one-year periods or portions thereof.

A M/WBE goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

Upon Council approval, the agreement will begin on October 1, 2022 and end on September 30, 2023, in line with the cooperative contract term. The agreement may be renewed at the City's option for one (1) additional one-year term if Tarrant County renews its contract. Renewal of this agreement by the City does not require specific City Council approval, provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

The agreement serves ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the participating departments' Operating Funds to support the approval of the above recommendation and execution of the contract. Prior to any expenditure being incurred, the participating departments have the responsibility to validate the availability of funds.

Submitted for City Manager's Office by: Reginald Zeno 8517

Dana Burghdoff 8018

Originating Business Unit Head: Reginald Zeno 8517

Chris Harder 5020

Additional Information Contact: Anthony Rousseau 8338

Taylor Dean 7648

