

Mayor and Council Communication

DATE: 10/15/19

M&C FILE NUMBER: M&C 19-0241

LOG NAME: 13P19-0195 TRAFFIC BARRICADE RENTAL EQUIPMENT SNB WATER

SUBJECT

Authorize Execution of Non-Exclusive Agreements with Site Partners LLC d/b/a Site Barricades and Buyers Barricades Inc., for Traffic Barricade Rental Equipment for All City Departments in an Annual Amount Up to \$325,000.00 and Authorize Five Annual Renewal Options (ALL COUNCIL DISTRICTS)

RECOMMENDATION:

It is recommended that the City Council authorize execution of non-exclusive Agreements with Site Partners LLC d/b/a Site Barricades and Buyers Barricades Inc., for traffic barricade rental equipment for all City departments in an annual amount up to \$325,000.00 and authorize five annual renewal options.

DISCUSSION:

The Water Department approached the Purchasing Division to finalize annual Agreements for traffic barricade rental equipment to use throughout the City to block areas that present safety hazards for the citizens and control traffic flow around special events. In order to procure these services, Staff issued an Invitation to Bid (ITB). The ITB consisted of detailed specifications listing various types of barricade equipment and traffic control devices. The ITB also required equipment to conform to the Manual on Uniform Traffic Control Devices (MUTCD) specifications.

BID ADVERTISEMENT - The Bid was advertised in the Fort Worth Star-Telegram on July 3, 2019, July 10, 2019, July 17, 2019, July 24, 2019 and July 31, 2019. Thirty-one vendors were solicited from the purchasing vendor database system. The City received three bids.

Staff from the Water Department evaluated the bids submitted and recommends awarding one-year, non-exclusive agreements to Site Partners LLC d/b/a Site Barricades and Buyers Barricades Inc. along with five one-year options to renew. No guarantee was made that a specific amount of these services will be purchased. The bid amount for the City Department's annual requirements is up to \$325,000 and is allocated as such:

<u>Vendor</u>	<u>Amount</u>
Site Barricades	\$200,000.00
Buyers Barricade	\$125,000.00

ADMINISTRATIVE CHANGE ORDER - An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

M/WBE OFFICE - A waiver of the goal for MBE/SBE subcontracting requirements was requested by the Purchasing Division and approved by the M/WBE Office, in accordance with the BDE Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

AGREEMENT TERM - Upon City Council approval, the initial term shall begin upon execution of the Agreement and shall end one year from that date.

RENEWAL OPTIONS - Each agreement may be renewed for up to five additional one-year terms at the City's option. This action does not require specific City Council approval provided that the city Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendations funds are available in the current operating budget, as appropriated, and the adoption of the Fiscal Year 2020 Budget by the City Council, funds will be available in the Fiscal Year 2020 Operating Budget, as appropriated, of the Water and Sewer Fund and that, prior to an expenditure being made, the participating department has the responsibility to validate the availability of funds.

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