

City of Fort Worth, Texas

Mayor and Council Communication

DATE: 06/24/25 **M&C FILE NUMBER:** M&C 25-0615

LOG NAME: 21ARTS FORT WORTH LEASE AT DOWNTOWN LIBRARY

SUBJECT

(CD 9) Authorize the Execution of a Lease Agreement with Arts Council of Fort Worth for Approximately 850 Square Feet of Space on the First Floor at the New Downtown Library, Located at 512 West 4th Street, Fort Worth, Texas 76102 to be Used for Temporary Offices

RECOMMENDATION:

It is recommended that the City Council authorize the execution of a Lease Agreement with Arts Council of Fort Worth for approximately 850 square feet of space on the first floor at the new downtown library, located at 512 West 4th Street, Fort Worth, Texas 76102 to be used for temporary offices.

DISCUSSION:

Arts Fort Worth (ArtsFW) is a nonprofit organization with the mission to promote, nurture, and support the arts in Fort Worth.

ArtsFW is currently leasing space at the Community Arts Center, located at 1300 Gendy Street. The lease expires on July 31, 2025 and ArtsFW is in need of a temporary location to be used as offices until a more permanent location is determined.

The City of Fort Worth Library Department (Library) and ArtsFW have been in discussions to provide a temporary lease for use of approximately 850 square feet of space on the first floor of the new downtown library until the building renovations are completed.

ArtsFW understands and agrees there may be circumstances, from time to time, during the renovations they may not be able to use the lease space.

The lease terms are as follows:

Term: The lease term commences on the Effective Date of the Lease Agreement, expires on September 30, 2025 and shall automatically renew every twelve (12) months until terminated by either party by providing thirty (30) day written notice to the other party.

Base Rent: \$100.00 per year. As consideration for the public purpose provided by ArtsFW to promote and support the arts in Fort Worth, the base rent is below fair market value.

Utilities: City shall provide all utilities to the leased premises at no expense to ArtsFW.

This property is located in COUNCIL DISTRICT 9.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendation and execution of the lease agreement, funds will be deposited into the lease revenue account in the General Fund. The Property Management Department (and Financial Management Services) is responsible for the collection and deposit of funds due to the City.

Submitted for City Manager's Office by: Valerie Washington 6199

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