City of Fort Worth, Texas

Mayor and Council Communication

DATE: 09/17/19 **M&C FILE NUMBER**: M&C 19-0167

LOG NAME: 13P19-0143 STREETLIGHT POLES AND ARMS

SUBJECT

Authorize Purchase Agreement with WildCat Electric Supply, LTD., Bean Electrical, Inc., and Structural and Steel Products, Inc. for a Combined Annual Amount Up to \$1,300,000.00 for Streetlight Poles and Related Items and Authorize Four Renewal Options (ALL COUNCIL DISTRICTS)

RECOMMENDATION:

It is recommended that the City Council authorize a Purchase Agreement with WildCat Electric Supply, LTD., Bean Electrical, Inc., and Structural and Steel Products, Inc. in a combined annual amount up to \$1,300,000 for streetlight poles and related items and authorize four renewal options.

DISCUSSION:

The Transportation and Public Works Department (T/PW) approached the Purchasing Division to procure street light poles and related items for new installations and replacements for damaged poles throughout the City. The Invitation to Bid (ITB) consisted of detailed specifications describing sizes, quantities, pole dimensions, and design standards of the streetlight poles and related equipment required by T/PW.

BID ADVERTISEMENT – this bid was advertised in the <u>Fort Worth Star–Telegram</u> on May 15, 22 and 29, 2019. Sixty–six vendors were solicited from the purchasing vendor database system; three bids were received.

BID TABULATION - See attached bid tabulation.

PRICE ANALYSIS – the unit prices overall are within industry standards. No guarantee was made that a specific amount of items would be purchased. Staff reviewed the proposed pricing and certified that the prices are fair and reasonable.

ADMINISTRATIVE CHANGE ORDER – An administrative change order or increase may be made by the City Manager in the amount up to \$50,000.00 and does not require specific City Council approval as long as sufficient funds have been appropriated.

M/WBE OFFICE – A waiver of the goal for MBE/SBE subcontracting requirements was requested by the Purchasing Division and approved by the M/WBE Office, in accordance with the BDE Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

AGREEMENT TERM - Upon City Council approval, this Agreement shall begin September 18, 2019 and expire on August 6, 2020.

RENEWAL OPTIONS – These Agreements may each be renewed for up to four successive one-year terms at the City's option. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the recommendations, funds are available in the current Operating and Capital budgets, as appropriated, of the general fund and general capital project fund. Prior to an expenditure being made, the department has the responsibility to verify the availability of funds...

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