

Mayor and Council Communication

DATE: 06/09/26

M&C FILE NUMBER: M&C 26-0491

LOG NAME: 19 TRINITY HABITAT UNDER ONE ROOF PROGRAM

SUBJECT

(ALL) Authorize Change in Use of the Capital Projects Funds for Neighborhood Services in the Amount of \$355,000.00 to Fund the Under One Roof Program through Fort Worth Area Habitat for Humanity, Inc., Doing Business as Trinity Habitat for Humanity, for Priority Repair, and Authorize Execution of Related Contract

RECOMMENDATION:

It is recommended that City Council

1. Authorize a change in use of Capital Projects Funds for Neighborhood Services in the amount of \$355,000.00 to Fund the Under One Roof Program through Fort Worth Area Habitat for Humanity, Inc., doing business as Trinity Habitat for Humanity, for priority repair fiscal year 25-26 (City Project No. 106513); and
 2. Authorize the City Manager, or his designee, to execute contract with Fort Worth Area Habitat for Humanity, Inc., doing business as Trinity Habitat for Humanity, for the Under One Roof Program.
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DISCUSSION:

The purpose of this Mayor & Council Communication (M&C) is to request authorization of the change in use of Capital Project Funds for the Neighborhood Services Department (NSD) to support the Under One Roof Program (Program) through the Fort Worth Area Habitat for Humanity, Inc., doing business as Trinity Habitat for Humanity (Trinity Habitat).

NSD administers several programs that assist Fort Worth homeowners, including the Priority Repair Program (PRP). PRP provides emergency home repairs for low- to moderate-income residents. On September 16, 2025, through Ordinance No. 27979-09-2025, the City Council approved an allocation of \$2,400,000.00 in the Fiscal Year 2026 General Capital Improvement Plan for the PRP (City Project No. 106513).

During program delivery, NSD identified a significant number of PRP participants whose primary need was roof repair or replacement. However, even though a roof issue may be an emergency, PRP prioritizes resolving other critical repairs first, making roof repairs secondary. Because a structurally sound roof is essential and many other repairs cannot be effectively completed until roofing issues are addressed, staff recommend partnering with Trinity Habitat to help meet this need.

Trinity Habitat will be solely responsible for advertising the Program, vetting eligible homeowners, and completing all approved roofing work. The Program will provide certified roof repairs or replacements on owner-occupied homes within the City of Fort Worth for residents aged 62 or older who are at or below 80% of Area Median Income (AMI). The goal of the Program is to complete a minimum of 22 roof repair or replacement projects at an average cost of \$15,000.00 per home by September 30, 2026.

The funds proposed for this Program were originally appropriated to the PRP. However, the roofing scope is directly related to the core objectives of PRP—maintaining safe, livable housing—and supports the same population. Funding the Under One Roof Program allows the City to address housing safety needs, while ensuring continuity of service for PRP-eligible households.

Funding is budgeted in the General Capital Projects Fund for the Neighborhood Services Department for the purpose of funding the Priority Repair FY25-26 project.

This program is available in ALL COUNCIL DISTRICTS.

A Form 1295 is not required because: This contract will be with a publicly-traded business entity or a wholly-owned subsidiary of a publicly-traded business entity: Fort Worth Area Habitat for Humanity, Inc., DBA Trinity Habitat

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the General Capital Projects Fund for the Priority Repair FY25-26 project to support the approval of the above recommendations and execution of the contract. Prior to any expenditure being incurred, the Neighborhood Services Department has the responsibility to validate the availability of funds.

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