

Mayor and Council Communication

DATE: 08/27/19

M&C FILE NUMBER: M&C 19-0100

LOG NAME: 13FMS PID12FY20

SUBJECT

Conduct Public Benefit Hearing for Public Improvement District 12 - Chapel Hill, Approve Fiscal Year 2019-2020 Budget in the Amount of \$69,361 and Five-Year Service Plan, Approve Tax Year 2019 Assessment Roll, Adopt Ordinance Levying Special Assessments for the 2019 Tax Year at a Rate of \$0.18 Per Each \$100 of Property Value, Authorize Execution of Agreement with FirstService Residential Texas, Inc. in the Amount of \$11,200 to Manage the District, and Adopt Appropriation Ordinance (COUNCIL DISTRICT 7) (**PUBLIC HEARING** - a. Report of City Staff: Angela Estrada; b. Citizen Presentations; c. Council Action: Close Public Hearing and Approve the M&C)

RECOMMENDATION:

It is recommended that the City Council:

1. Conduct a public benefit hearing concerning the proposed special assessments on the property located in Public Improvement District 12 - Chapel Hill for the 2019 tax year;
2. Approve the attached Fiscal Year 2019-2020 Budget in the amount of \$69,361 and Five-Year Service Plan for Public Improvement District 12 - Chapel Hill;
3. Approve the Tax Year 2019 Assessment Roll for Public Improvement District 12 - Chapel Hill, on file with the City Secretary;
4. Adopt the attached ordinance levying special assessments on the property located in Public Improvement District 12 - Chapel Hill for the 2019 tax year at a rate of \$0.18 per each \$100 of property value;
5. Adopt the attached ordinance (1) increasing estimated receipts and appropriations in the Fort Worth Public Improvement District 12 – Chapel Hill Fund ("Fund") in the amount of \$69,361, from available funds, and
6. Authorize the execution of an Agreement with FirstService Residential Texas Inc., in the amount of \$11,200 to provide management of the improvements and services for Public Improvement District 12 - Chapel Hill during Fiscal Year 2019-2020.

DISCUSSION:

On March 23, 2004, the City Council adopted Resolution No. 3060 establishing Fort Worth Public Improvement District 12 - Chapel Hill (Chapel Hill PID).

The purpose of this benefit hearing is to receive comments from the public regarding the 2019-2020 Fiscal Year Budget and Five-Year Service Plan for the Chapel Hill PID and the proposed assessments to be levied on each property in the Chapel Hill PID for the 2019 tax year. Following the public hearing, it is recommended that the City Council take the following actions: (a) approve the attached Budget and Five-Year Service Plan; (b) approve the 2019 Assessment Roll; and (c) adopt the attached ordinances levying the proposed assessments and appropriating funds.

The improvements and services to be provided in the Chapel PID and the costs thereof are as follows:

Improvements	Total Budgeted Cost
Management Fee	\$11,200
Utilities	\$36,430
Landscaping	\$13,941
Audit	\$1,000
Pond Maintenance	\$2,340
Pond Chemicals	\$325
Fountain Repairs	\$825
Website	\$800
Irrigation Repairs	\$500
City Administrative Fee	\$2,000
Total	\$69,361

The total budgeted costs of the improvements are in the amount of \$69,361. The entire amount will be funded by assessments collected on privately owned parcels located in the Chapel Hill PID by applying a rate of \$0.18 per each \$100.00 of property value. This is the same assessment rate as last year.

On August 20, 2019, the City Council conducted a public hearing to receive comments on the proposed 2019-2020 Fiscal Year Budget, Five-Year Service Plan, and 2019 Assessments for the Chapel Hill PID (M&C BH). Notice of the August 20, 2019, benefit hearing and this hearing were published in the [Fort Worth Star - Telegram](#) on August 8, 2019 and mailed to all record owners of property in the Chapel Hill PID on August 7, 2019, in accordance with state law.

The Chapel Hill PID is located in COUNCIL DISTRICT 7.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendations and the adoption of the Fiscal Year 2019-2020 Budget by the City Council, funds will be available in the Fiscal Year 2020 operating budget, as appropriated, of the Fort Worth Public Improvement District 12 - Chapel Hill Fund.

Submitted for City Manager's Office by: Kevin Gunn 2015

Originating Business Unit Head: Reginal Zeno 8500

Additional Information Contact: Angela Estrada 8500