

Mayor and Council Communication

DATE: 11/08/22

M&C FILE NUMBER: M&C 22-0903

LOG NAME: 35FY23 TXDOT STEP IDM GRANT

SUBJECT

(ALL) Ratify Application for, and Authorize Acceptance of, if Awarded, the Texas Department of Transportation Selective Traffic Enforcement Program Impaired Driving Mobilization Grant to Occur in Fiscal Year 2023, in an Amount Up to \$15,000.00, Which Includes City's Match Requirement of \$3,000.00, Authorize Transfer of \$3,000.00 from the General Fund for the City's Match Requirement, Authorize Execution of Related Grant Agreement, and Adopt Appropriation Ordinances

RECOMMENDATION:

It is recommended that the City Council:

1. Ratify application for, and acceptance of, if awarded, the Selective Traffic Enforcement Program Impaired Driving Mobilization Grant from the Texas Department of Transportation in an amount up to \$15,000.00;
2. Authorize the execution of a grant agreement with Texas Department of Transportation for the Fiscal Year 2023 Selective Traffic Enforcement Program Impaired Driving Mobilization Grant; and
3. Adopt the attached appropriation ordinance reallocating appropriations in the Police Department of the General Fund by decreasing appropriations from Salary and Benefits category in the amount of \$3,000.00 and increasing appropriations in the Transfers and Other category by the same amount, for the purpose of transferring to the Grants Operating Federal Fund; and
4. Adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the Grants Operating Federal Funds by \$15,000.00 subject to the award and receipt of the grant funds, for the purpose of funding the Texas Department of Transportation Fiscal Year 2023 Selective Traffic Enforcement Program Impaired Driving Mobilization Grant.

DISCUSSION:

The Texas Department of Transportation (TXDOT) Selective Traffic Enforcement Program Impaired Driving Mobilization (STEP IDM) grants are aimed at reducing the number of vehicle crashes, injuries, and fatalities due to impaired driving during major holiday times.

The STEP IDM program features four 2-week mobilization periods. Those periods are:

- Christmas-New Year's (December 2022 -January 2023)
- Spring Break (March 2023)
- Independence Day (June-July 2023)
- Labor Day (August-September 2023)

In addition to impaired driving, STEP IDM grant activities can include enforcement of speed, seatbelt, and intersection traffic control laws. The total proposed direct program amount for Fiscal Year 2023 is \$15,000.00, which includes \$3,000.00 in match funds. Funds will be budgeted for overtime and associated fringe benefits for an estimated 1400 enforcement hours with an additional estimated 28 hours for grant administration. The grant will also fund overtime, along with associated fringe benefits, to provide an estimated 10 hours for public information and education events on the STEP IDM which includes; pre-media campaign, enforcement effort, and post-media campaign. The STEP IDM grant will pay for overtime hours of the officers participating in the program.

Award of this grant and receipt of funds will occur in Fiscal Year 2023. A local match of at least 20% is required. The Fiscal Year 2023 General Fund budget will be used to meet this match requirement. Indirect costs are allowable up to 10%.

These grant funds will be for overtime and fringe benefits only.

A Form 1295 is not required because: This contract will be with a governmental entity, state agency or public institution of higher education: Texas Department of Transportation

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendations and adoption of the attached appropriation ordinances, funds will be available in the current operating budget, as appropriated, in the Grants Operating Federal Fund. The Police Department (and Financial Management Services) will be responsible for the collection and deposit of funds due to the City. Prior to an expenditure being incurred, the Police Department has the responsibility to validate the availability of funds. This is a reimbursement grant.

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