

# Mayor and Council Communication

**DATE:** 04/12/22

**M&C FILE NUMBER:** M&C 22-0275

**LOG NAME:** 20SWM IN-HOUSE CCTV

## **SUBJECT**

(ALL) Authorize Execution of an Engineering Agreement with RJN Group, Inc., in an Amount Not to Exceed \$250,000.00 to Support the City of Fort Worth's Storm Drain Rehabilitation Program In-House Closed-Circuit Television Project with Up to Three Renewals and a Maximum Contract Duration of Five Years, Adopt Attached Appropriation Ordinance and Amend the Fiscal Years 2022-2026 Capital Improvement Program

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## **RECOMMENDATION:**

It is recommended that the City Council:

1. Authorize execution of an engineering agreement with RJN Group, Inc., in an amount not to exceed \$250,000.00 to support the City of Fort Worth's Storm Drain Rehabilitation Program In-House Closed-Circuit Television project (City Project No. 103963) with up to three renewals at the City of Fort Worth's sole option and a maximum contract duration of five years;
2. Adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the Stormwater Capital Fund in the amount of \$250,000.00, from available funds, for the purpose of funding the City of Fort Worth's Storm Drain Pipe Rehab project (City Project No. P00114); and, decreasing estimated receipts and appropriations in the Unspecified project (City Project No. UNSPEC) by the same amount; and
3. Amend the Fiscal Years 2022-2026 Capital Improvement Program.

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## **DISCUSSION:**

Approval of this Mayor and Council Communication will authorize execution of an engineering agreement in an amount not to exceed \$250,000.00 to assist the City of Fort Worth (City) in the implementation of the Stormwater Management Program's Storm Drain Rehabilitation Program In-House Closed-Circuit Television (CCTV) project by providing the following: training to use the equipment and software; assisting staff with pipe evaluations to identify and prioritize corrective rehab measures; reviewing and performing QA/QC of data; and, development of processes and protocols needed for a self-sufficient In-House Program for our Storm Drain Rehabilitation Program.

The development of a Storm Drain Rehabilitation Program is a Level 1 Priority, Key Initiative included in the 2018 Council adopted Stormwater Management Program Master Plan. Storm drain rehabilitation is one of the Stormwater Management Program's top priorities due to the life safety risk that can happen when deteriorating storm drain pipe creates sinkholes.

From a Request for Qualifications (RFQ) for storm water management professional and engineering services dated July 29, 2021 and August 5, 2021, RJN Group, Inc., was selected as the most qualified consultant for this work based on published selection criteria and their submitted specific proposal to provide pipe assessment and condition program services. RJN Group, Inc. proposes to perform the scope of work for this contract for a not-to-exceed fee of \$250,000.00. The City will issue individual task orders to authorize the consultant to perform work under this agreement until such time as the contract funds have been expended. The City, at its sole option, may renew this contract three times under the same terms and conditions. Staff considers the fee to be fair and reasonable for the anticipated services to be performed.

This contract will not result in any additional annual operating cost for the Transportation and Public Works (TPW) Stormwater Management Division.

The funding was included in the FY2022-2026 Capital Improvement Program for project P00114. In order to administratively track the spending of all funding sources in one project, appropriation ordinances are needed to appropriate additional funds into the programmable project to jointly funded future Stormdrain Pipe Rehab child projects. The action in this M&C will amend the Fiscal Year 2022 Adopted Budget as approved in connection with Ordinance 25073-09-2021, Section 6, as listed on page 27.

<b>Capital Fund Name</b>	<b>Project Name</b>	<b>FY2022 CIP appropriations</b>	<b>Authority</b>	<b>Budget Change (Increase/Decrease)</b>	<b>Revised FY2022 Budget</b>
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52002- Stormwater Capital Project	P00114- Stormdrain Pipe Rehab	\$1,600,000.00	This M&C	\$250,000.00	\$1,850,000.00
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M/WBE Office – A waiver of the goal for Business Equity subcontracting requirement has been approved by the Department of Diversity and Inclusion-Business Equity Division, in accordance with the Business Equity Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

This project is located in ALL COUNCIL DISTRICTS

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the Stormwater Capital Projects Fund for the Storm Drain Rehabilitation Program In House CCTV project and upon approval of the above recommendations and adoption of the attached appropriation ordinance, funds will be available in the Stormwater Capital Projects Fund for future identified task order projects related to the Stormdrain Pipe Rehab programmable project to support the approval of the above recommendation and execution of the engineering agreement. Prior to any expenditure being incurred, the Transportation & Public Works Department has the responsibility to validate the availability of funds.

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