

Mayor and Council Communication

DATE: 10/20/20

M&C FILE NUMBER: M&C 20-0766

LOG NAME: 55FTW MASTER PLAN UPDATE AMENDMENT

SUBJECT

(CD 2) Authorize the Acceptance of Additional Grant Funds in the Amount of \$43,290.00 from the Federal Aviation Administration, Passed Through the Texas Department of Transportation for the Update of the Master Plan at Fort Worth Meacham International Airport, Authorize the Transfer of an Additional \$4,810.00 for the City's Match Requirement, and Adopt Appropriation Ordinance

RECOMMENDATION:

It is recommended that the City Council:

1. Authorize the acceptance of additional grant funds in the amount of \$43,290.00 from the Federal Aviation Administration, passed through the Texas Department of Transportation, for the update of the Master Plan at Fort Worth Meacham International Airport;
2. Authorize a transfer from the Muni Airport Capital Project Fund into the Muni Airport Grants Federal Fund in an amount of \$4,810.00 as additional funds to be included as part of the City's 10 percent grant match requirement; and
3. Adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the Municipal Airport Grants Federal Fund in the amount of \$48,100.00 for the purpose of funding the Airport Master Plan Update (City Project No.102762).

DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to authorize the acceptance and appropriation of additional funds for the Master Plan Update (Project) at Fort Worth Meacham International Airport (Airport).

On January 14, 2020 (M&C 20-0034), the City Council authorized the acceptance and award of a grant with the Federal Aviation Administration (FAA), through the State of Texas, being represented by the Texas Department of Transportation, Aviation Division (TxDOT), for the Project and adopted Resolution No. 5174-01-2020 which allowed for the execution of Grant Related Agreements for the Project.

On March 20, 2020, City Secretary Contract 53693 (Contract) was executed with TxDOT accepting the grant funds for the Project. On August 25, 2020, TxDOT informed the Aviation Department that additional funding is necessary for the Project, and that execution of an amendment to the Contract is needed. This amendment will increase the total grant amount by \$48,100.00, bringing the total Project amount from \$250,000.00 to \$298,100.00. The City's match requirement will also be increased by \$4,810.00, bringing the City's total share for the Project to \$29,810.00. Due to the increased amounts, the appropriation of funds for both the City's match requirement and the additional award amount are necessary.

Since no City salaries will be charged to this grant, indirect cost recovery does not apply.

Upon approval of this M&C, all appropriations and funding will be summarized in the table below:

Fund	Original Contract Amount	Increased Amendment Amount	New Contract Amount
Muni Airport Capital Project Fund	\$25,000.00 (City's Grant Match Requirement)	\$4,810.00	\$29,810.00 (City's New Grant Match Requirement)
TxDOT Grant Funds	\$225,000.00	\$43,290.00	\$268,290.00
Project Total	\$250,000.00	\$48,100.00	\$298,100.00

Because the designated match funds were not appropriated, specific approval for additional appropriations of these funds are needed.

Fort Worth Meacham International Airport is located in COUNCIL DISTRICT 2.

A Form 1295 is not required because: This contract will be with a governmental entity, state agency or public institution of higher education: Texas Department of Transportation

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are currently available in the Future Grant Match Project within the Municipal Airport Capital Project Fund, and upon approval of the above recommendations and adoption of the attached appropriation ordinance, funds will be available in the Municipal Airport Grants Federal Fund. The Aviation Department (and Financial Management Services) will be responsible for the collection and deposit of funds due to the City. Prior to expenditures being incurred, the Aviation Department has the responsibility to validate the availability of funds. This is a reimbursement grant.

Submitted for City Manager's Office by: Fernando Costa 6122

Originating Business Unit Head: Roger Venables 5402

Additional Information Contact: Tyler Dale 5416