

Mayor and Council Communication

DATE: 05/13/25

M&C FILE NUMBER: M&C 25-0433

LOG NAME: 36P COOP NPP TARGETSOL PS21095 LMS

SUBJECT

(ALL) Authorize Execution of a Cooperative Agreement with TargetSolutions Learning, LLC d/b/a Vector Solutions Using National Purchasing Partners Government Contract No. PS21095 for Learning Management System Software Implementation, Maintenance, and Support for an Annual Amount Up to \$200,000.00 for the Initial Term and Authorize One One-Year Renewal Option for the Same Annual Amount for the Fire Department

RECOMMENDATION:

It is recommended that the City Council authorize execution of a cooperative agreement with TargetSolutions Learning, LLC d/b/a Vector Solutions using National Purchasing Partners Government Contract No. PS21095 for learning management system software implementation, maintenance, and support for an annual amount up to \$200,000.00 for the initial term and authorize one one-year renewal option for the same annual amount for the Fire Department.

DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to authorize execution of a cooperative agreement with TargetSolutions Learning, LLC d/b/a Vector Solutions for learning management system software implementation, maintenance, and support services in support of the transition of Emergency Medical Services (EMS) to the Fire Department. This learning management system will be used to provide and track continuing education and track individual progress for specialty and recruit education of Fire and EMS personnel.

COOPERATIVE PURCHASE: State law provides that a local government purchasing an item under a cooperative purchasing agreement satisfies State laws requiring that the local government seek competitive bids for the purchase of items. National Purchasing Partners Government (NPPGov) Contracts have been competitively bid to increase and simplify the purchasing power of local government entities.

League of Oregon Cities published Request for Proposal No. 2050, available through NPPGov for municipal safety equipment and supplies for government on October 14, 2020. Contract No. PS21000 was awarded to Target Solutions on March 5, 2021.

FUNDING: Upon adoption of the Fiscal Year 2025 operating budget for Emergency Medical Services, funding will be available in the Emergency Medical Services Fund for the Fire Department.

ADMINISTRATIVE CHANGE ORDERS - An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval.

TERM: The initial term of the agreement will begin upon execution and end on March 24, 2026.

RENEWAL TERMS: The agreement may be renewed for one additional one-year term. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

BUSINESS EQUITY: A Business Equity goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

This agreement will serve ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the recommendation and adoption of the Fiscal Year 2025 Budget for Emergency Medical Services by the City Council, funds will be available in the current operating budget, as appropriated, in the Emergency Medical Services Fund. Prior to an expenditure being incurred, the Fire Department has the responsibility to validate the availability of funds.

Submitted for City Manager's Office by: William Johnson

Originating Business Unit Head: Jim Davis 6801

Additional Information Contact:

