

Mayor and Council Communication

DATE: 06/09/26

M&C FILE NUMBER: M&C 26-0448

LOG NAME: 36VSA LOCALITY MEDIA AMEND

SUBJECT

(ALL) Authorize Execution of an Amendment to Sole Source Contract with Locality Media, LLC dba First Due for First Due Software for Fire and Emergency Medical Services to Increase the Annual Spending Authority by \$150,000.00 for a New Annual Amount Up to \$250,000.00 Using a Vendor Services Agreement for the Fire Department

RECOMMENDATION:

It is recommended that the City Council authorize execution of an amendment to City Secretary Contract No. 60968 with Locality Media, LLC dba First Due for First Due Software for Fire and Emergency Medical Services to increase the annual spending authority by \$150,000.00 for a new annual amount up to \$250,000.00 using a Vendor Services Agreement for the Fire Department.

DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to authorize execution of an amendment to the agreement with Locality Media, LLC dba First Due, identified as City Secretary Contract No. 60968, for First Due software for Fire and Emergency Medical Services (EMS) to increase the annual spending authority by \$150,000.00 for a new annual amount up to \$250,000.00 using a Vendor Services Agreement for the Fire Department.

This amendment will allow the City of Fort Worth Fire Department to expand the use of the First Due platform to support additional services and operational needs for both Fire and EMS.

The First Due software is utilized for critical functions including pre-incident planning, inspections, reporting, and operational readiness. As the Department continues to expand EMS services and integrate operations, additional modules and services are required to support increased demand and ensure system efficiency.

With this amendment, the Fire Department will be able to enhance service delivery, improve data management, and support field operations through expanded system capabilities. Increasing the annual spending authority will also provide flexibility to incorporate additional services as operational needs evolve without requiring multiple amendments.

The City Attorney's Office has approved this contract as a sole source agreement exempt from competitive bidding pursuant to Chapter 252.022(a)(7).

Funding will be available in the General Fund and/or Emergency Medical Services Fund for the Fire Department.

Funding is budgeted in the General Operating & Maintenance category in the Emergency Medical Services and General Funds for the Fire Department.

TERM: The agreement will continue in accordance with the existing contract term and conditions.

ADMINISTRATIVE CHANGE ORDERS: An administrative change order or increase may be made by the City Manager or their designee up to the amount allowed by applicable law and the Fort Worth City Code and does not require specific City Council approval, provided sufficient funds have been appropriated.

The agreement serves ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the General and Emergency Medical Services Funds to support the approval of the above recommendation and execution of the amendment. Prior to any expense being incurred, the Fire Department has the responsibility to validate the availability of funds.

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