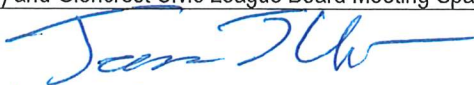



CITY OF FORT WORTH, TEXAS



COUNCIL PROPOSAL

Date: 05/20/2025	File Number: 332	Subject: Waiver of Site Reservation Fees and/or Festival Equipment Rental Fees for the following 2024 and 2025 Events: Phoenix Fest (2024) and Glencrest Civic League Board Meeting Space for Calendar Year 2025	
Proposed By: Councilmember Chris Nettles		City Manager's Review:  City Attorney's Review: 	Page: PAGE 1 OF 4

It is proposed that the City Council approve the waiver of park reservation fees and festival equipment rental fees in the amount of \$3805.00 for the following 2024 and 2025 events:

1. Phoenix Fest (November 6 – 9, 2024)
2. Glencrest Civic League Board Meeting Space (various dates for calendar year 2025)

DISCUSSION:

The Park & Recreation Department (PARD) Park Reservation and Festival Equipment Rental Policies establish procedures for reserving parks and rental of various pieces of festival equipment. As part of the annual budget process, the City Council adopts all City fees including park reservations and festival equipment rental fees.

Additionally, through its Park Reservation and Community Center Policies, the PARD grants non-profit groups a fee waiver for the first reservation of each month to host community meetings open to the public so long as there is no paid commercial advertising to publicize the event. Exceptions, as approved by the PARD Director or designee, must complete an agreement with the PARD for meetings, events, programs, or activities occurring more than once per month. Exceptions are reviewed on a case-by-case basis, with consideration for the type of event, amount of time and frequency requested.

On March 7, 2025, Councilmember Nettles Office approached the PARD requesting the waiver of certain fees related to the following 2024 and 2025 events:

1. Phoenix Fest, which serves to amplify efforts to improve the Historic Southside, Morningside, and Hillside communities. Total waiver of fees includes the park reservation fees and electricity fees of \$2,005.00 (Permit #40731) for the event held on November 6–9, 2024, at Evans Plaza.
2. In accordance with the aforementioned PARD Policies, park reservation fees have been administratively waived for Glencrest Civic League's Community Meetings, which will occur in once per month; in addition to various litter clean up events that align with the City's mission, values, and serves a public purpose. Now, Councilmember Nettles is requesting a waiver of fees for Glencrest Civic League's Board to meet on additional 2025 calendar dates (highlighted

- ☐ LEGALITY
- ☐ FISCAL NOTE
- ☐ CITY MANAGER'S COMMENTS
- ☐ CITY POLICIES MANUAL

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below) to occur at the Bradley Center. Total waiver of fees includes the site reservation of \$1,800.00 (Permit #42666) for the following 2025 dates:

Glencrest Civic League 2025 Meeting Dates - Request For Bradley Center					
Monthly Board Meeting			Monthly Community Meeting		
Day		Time	Day		Time
Monday	January, 13th	1:00 PM to 2:30 PM	Saturday	January, 18th	9:00 AM to 12:00 PM
Monday	February, 10th	1:00 PM to 2:30 PM	Saturday	February, 15th	9:00 AM to 12:00 PM
Monday	March, 10th	1:00 PM to 2:30 PM	Saturday	March, 15th	9:00 AM to 12:00 PM
		Cowtown Cleanup	Saturday	March, 22nd	7:30 AM to 11:30 AM
Monday	April, 14th	1:00 PM to 2:30 PM	Saturday	April, 19th	9:00 AM to 4:00 PM
Monday	May, 12th	1:00 PM to 2:30 PM	Saturday	May, 17th	9:00 AM to 12:00 PM
Monday	June, 16th	1:00 PM to 2:30 PM	Saturday	Vacation	
Monday	July, 14th	1:00 PM to 2:30 PM	Saturday	Vacation	
Monday	August, 11th	1:00 PM to 2:30 PM	Saturday	August, 16th	9:00 AM to 12:00 PM
Monday	September, 15th	1:00 PM to 2:30 PM	Saturday	September, 20th	9:00 AM to 12:00 PM
		National Night Out	Tuesday	October, 7th	3:00 PM to 8:00 PM
		Litter Stomp (Cleanup)	Saturday	October, 11th	7:30 AM to 11:30 AM
Monday	October, 13th	1:00 PM to 2:30 PM	Saturday	October, 18th	9:00 AM to 4:00 PM
Monday	November, 10th	1:00 PM to 2:30 PM	Saturday	November, 15th	9:00 AM to 12:00 PM
Monday	December, 15th	1:00 PM to 2:30 PM	Saturday	December, 13th	9:00 AM to 4:00 PM

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STRATEGIC PRIORITY:

Community investment.

LEGALITY:

The Department of Law finds that this proposal is legal and that it is within the authority of the Fort Worth City Council.

FISCAL NOTE:

The following costs are anticipated to be incurred to implement this Council Proposal:

1. Direct appropriation or expenditure required: \$0
2. Estimated (A) number of staff hours (0) multiplied by (B) average total-employee per-hour cost (\$0.00) equals (C) staff costs: \$0.00
3. Total estimated costs $(1 + 2) = \$0.00$

Of the above-identified amount, \$0.00 is within currently budgeted resources and \$0.00 would need to be appropriated.

Based on the above and the attached financial checklist, the Director of Finance certifies that the approval of this Council Proposal will not require the appropriation of additional funds at this time.

CURRENT FINANCIAL IMPACT:

Waiver of the above fees will result in a total of \$3,805.00 of unrealized revenues.

ONGOING FINANCIAL IMPACT:

None. This request is for one-time waivers.

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CITY MANAGER'S COMMENT:

The City Manager has no objection to this proposal.

PROPOSED BY:

A handwritten signature in cursive script, reading "Chris Nettles".

Councilmember Chris Nettles, District 8

A handwritten signature in cursive script, reading "Michael D. Crain".

Councilman Michael D. Crain, District 3

A handwritten signature in cursive script, reading "Elizabeth M. Beck".

Councilwoman Elizabeth Beck, District 9

A handwritten signature in cursive script, reading "Jeanette Martinez".

Councilwoman Jeanette Martinez, District 11

- ☐ LEGALITY
- ☐ FISCAL NOTE
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