

Mayor and Council Communication

DATE: 12/12/23

M&C FILE NUMBER: M&C 23-1044

LOG NAME: 13PITB 24-0001 CONTRACT MOWING SERVICES LSJ PARD

SUBJECT

(ALL) Authorize Execution of Purchase Agreement with Civilian Division, LLC d/b/a GI Mow, BrightView Landscape Services, Inc., L.A.T.E. LLC d/b/a Superior Landcare, Lawn Patrol Service Inc., Leon's Landscape Services, LLC, SRH Landscapes, LLC, Prestige Worldwide Services LLC, WCD Enterprises, LLC, and Presbyterian Night Shelter of Tarrant County, Inc. for Contract Mowing Services in an Annual Amount Up to \$7,900,000.00 and Authorize Five (5) One-Year Renewal Options for the Park and Recreation Department

RECOMMENDATION:

It is recommended that the City Council authorize execution of a purchase agreement with Civilian Division, LLC d/b/a GI Mow, BrightView Landscape Services, Inc., L.A.T.E. LLC d/b/a Superior Landcare, Lawn Patrol Service Inc., Leon's Landscape Services, LLC, SRH Landscapes, LLC, Prestige Worldwide Services LLC, WCD Enterprises, LLC, and the Presbyterian Night Shelter of Tarrant County, Inc. for contract mowing services in an annual amount up to \$7,900,000.00 and authorize five (5) one-year renewal options for the Park and Recreation Department.

DISCUSSION:

The Park and Recreation Department approached the Purchasing Division to establish an annual agreement for contract mowing services for City owned lots, parks, facilities, rights of way, traffic dividers, and police stations.

In order to procure these services, Purchasing Staff issued Invitation to Bid (ITB) No. 24-0001. The ITB consisted of detailed specifications listing the locations, frequency and quality of the mowing services to be performed. The bid was advertised in the *Fort Worth Star-Telegram* on October 18, 2023, October 25, 2023, November 1, 2023, and November 8, 2023. The City received 16 bids. Of the 16 bids, 5 were deemed nonresponsive for various reasons.

An evaluation panel consisting of representatives from the Code Compliance and Park and Recreation Departments reviewed and scored the submittals using Best Value criteria. The individual scores were averaged for each of the criteria and the final scores are listed in the table below.

Bidders	Evaluation				
	a	b	c	d	Total
WCD Enterprises, LLC	14	10	11	35	71
BrightView Landscape Services, Inc.	17	13	13	0	42
Leon's Landscape Services, LLC	14	11	11	0	35
SRH Landscapes, LLC	18	14	14	0	46
Lawn Patrol Service Inc.	18	11	15	0	44
Presbyterian Night Shelter of Tarrant County, Inc.	16	13	13	0	41
Prestige Worldwide Services LLC	15	13	10	0	38
L.A.T.E. LLC d/b/a Superior Landcare	13	10	10	0	33
Civilian Division, LLC d/b/a GI Mow	18	13	13	0	44

Best Value Criteria:

- a) Contractor's References and Experience working with government/similar size organization
- b) Availability of resources to provide services (personnel and equipment)
- c) Ability to meet the City's needs
- d) Cost of service

PaceSetter Enterprises, LLC and Faustino Castillo III did not score at least 50% or more of the total available points for technical criteria, and were, therefore, deemed not responsive.

After evaluation, the panel concluded that Civilian Division, LLC d/b/a GI Mow, BrightView Landscape Services, Inc., L.A.T.E. LLC d/b/a Superior Landcare, Lawn Patrol Service Inc., Leon's Landscape Services, LLC, SRH Landscapes, LLC, Prestige Worldwide Services LLC, WCD Enterprises, LLC, and the Presbyterian Night Shelter of Tarrant County, Inc. presented the best value for the City. Therefore, the panel recommends that Council authorize agreements with Civilian Division, LLC d/b/a GI Mow, BrightView Landscape Services, Inc., L.A.T.E. LLC d/b/a Superior Landcare, Lawn Patrol Service Inc., Leon's Landscape Services, LLC, SRH Landscapes, LLC, Prestige Worldwide Services LLC, WCD

Enterprises, LLC, and the Presbyterian Night Shelter of Tarrant County, Inc. No guarantee was made that a specific amount of services would be purchased. Staff certifies that the recommended vendor responses met bid specifications.

Funding is budgeted the Park & Recreation Department's General Fund, Other Contractual Services account within the Police Department's General Fund, Code Compliance Department's General Fund, Other Contractual Services account within the Property Management Department's General Fund and Other Contractual Services account within the Environmental Services Department's Environmental Protection Fund as appropriated. The maximum amount allowed under this agreement will be \$7,900,000.00; however, the actual amount used will be based on the need of the department and available budget.

DIVERSITY AND INCLUSION (DVIN): A waiver of the goal for Business Equity subcontracting requirement is approved by the DVIN-BE, in accordance with the Business Equity Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

AGREEMENT TERMS: Upon City Council approval, this agreement shall begin upon execution and expire September 30, 2024.

RENEWAL OPTIONS: The contract may be renewed for up to five (5) one-year terms at the City's option. This action does not require specific City Council approval provided that City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the recommendation, funds are available in the current operating budget, as previously appropriated, in the General Fund and the Environmental Protection Fund. Prior to an expenditure being incurred, the participating departments have the responsibility to validate the availability of funds.

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