

# Mayor and Council Communication

**DATE:** 02/28/23

**M&C FILE NUMBER:** M&C 23-0147

**LOG NAME:** 13PITB 23-0011 LABORATORY TESTING FOR ANIMAL CARE MC CODE

**SUBJECT**

(ALL) Authorize the Rejection of All Responses to Invitation to Bid 23-0011 for Laboratory Testing for Animal Care for the Code Compliance Department

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**RECOMMENDATION:**

It is recommended that the City Council authorize the rejection of all responses to Invitation to Bid 23-0011 for Laboratory Testing for Animal Care for the Code Compliance Department

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**DISCUSSION:**

On December 7, 2022, the City of Fort Worth (City) issued an Invitation to Bid (ITB) 23-0011 for Laboratory Testing for Animal Care for the Code Compliance Department. Notice of the ITB was advertised in the *Fort Worth Star-Telegram* on consecutive Wednesdays from December 7, 2022, thru January 11, 2023. The City received one (1) response. IDEXX Distribution, Inc., was deemed non-responsive due to not submitting all required documentation with their bid submittal. Therefore, staff requests to reject the bid response. A new Invitation to Bid will be issued at a later date.

A Form 1295 is not required because: This M&C does not request approval of a contract with a business entity.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that approval of this recommendation will have no material effect on City funds

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