

# Mayor and Council Communication

DATE: 02/28/23

M&C FILE NUMBER: M&C 23-0165

LOG NAME: 21OLD HEMPHILL DROPOFF STATION SCRAP METAL YARD IMPROVEMENTS

**SUBJECT**

(CD 8 / Future CD 9) Authorize Amendment to an Architectural Services Contract with Elements of Architecture, Inc., in the Amount of \$68,093.00 for a Total Contract Amount of \$107,503.00 for Scrap Metal Yard Improvements for the Old Hemphill Drop-Off Station

**RECOMMENDATION:**

It is recommended that the City Council authorize amendments to an Architectural Services Contract with Elements of Architecture, Inc. in the amount of \$68,093.00 for a total contract amount of \$107,503.00 for the design for Scrap Metal Yard improvements at the Old Hemphill drop-off station.

**DISCUSSION:**

The City of Fort Worth's Code Compliance Department has four existing Drop-Off Stations to serve the City. The existing facilities are the Brennan, Old Hemphill Road, Hilshire and the Southeast Drop-Off Stations. These improvements will include the addition of a new retaining wall, fencing and the design for a reinforced pavement parking lot for heavy equipment use, scrap metal storage and associated landscaping and irrigation of the area at the Old Hemphill Road location.

Elements of Architecture, Inc., is one of five pre-approved architectural firms selected through a competitive Architectural Design Agreement selection process. Elements of Architecture was administratively contracted to assist with the Planned Development District modifications required for all Drop-Off Stations. This Mayor and Council Communication (M&C) is to authorize amendments to the original contract amount from \$39,410.00 to \$107,503.00 which includes the amendments in the Architecture & Engineering Services on the table below:

Old Hemphill Road Drop Off Station	Totals
<b>Architectural &amp; Engineering Design Services Base Contract</b>	\$ 39,410.00
<b>Amendment 1</b> ( <i>Reimbursable Costs</i> )	\$ 3,200.00
<b>Amendment 2</b> ( <i>Revision of Construction Documents &amp; Scope of Work Changes</i> )	\$ 55,801.00
<b>Amendment 3</b> ( <i>Construction Administration</i> )	\$ 9,092.00
<b>Design Phase Total</b>	\$107,503.00
<b>Construction Estimate</b>	
Project Administration Costs: Project Management, Materials Testing, Contingency, etc.)	\$ 55,000.00
Estimated Construction Cost	\$450,000.00
<b>Construction Phase Total</b>	\$505,000.00
<b>PROJECT TOTAL</b>	\$612,503.00

Funding is budgeted in the Code Compliance Department's Solid Waste Capital Projects Fund for the purpose of funding the Drop Off Station Improvements project, as appropriated.

**Waiver of Building Permits** - In accordance with the City Code of Ordinances, Part II, Chapter 7-1 Fort Worth Building Administrative Code, Section 109.2.1, Exception 2; "Work by non-City personnel on property under the control of the City of Fort Worth shall be exempt from the permit fees only if the work is for action under a contract that will be or has been approved by City Council with notes in the contract packages stating the fee is waived."

**Business Equity** - Elements of Architecture, Inc. is in compliance with the City's Business Equity Ordinance by committing to 35% MWBE participation on this project. The City's MWBE goal on this project is 35%.

Old Hemphill Drop-Off Station is located in COUNCIL DISTRICT 8 / FUTURE COUNCIL DISTRICT 9 and will serve Fort Worth residents in ALL COUNCIL DISTRICTS.

**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance Certifies that funds upon approval of the recommendations, funds are available in the current operating budget, as previously appropriated, in the Solid Waste Capital Projects fund. Prior to an expenditure being incurred, the Code Compliance Department has the responsibility to validate the availability of funds.

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Expedited