

# Mayor and Council Communication

**DATE:** 08/25/20

**M&C FILE NUMBER:** M&C 20-0574

**LOG NAME:** 13FMS PID12FY21

**SUBJECT**

(CD 7) Conduct Public Benefit Hearing for Fort Worth Public Improvement District 12 - Chapel Hill, Approve Fiscal Year 2020-2021 Budget in the Amount of \$79,451.00 and Five-Year Service Plan, Approve Tax Year 2020 Assessment Roll, Adopt Ordinance Levying Special Assessments for the 2020 Tax Year at a Rate of \$0.18 Per Each \$100.00 of Property Value, Authorize Execution of Agreement with FirstService Residential Texas PID, LLC. in the Amount of \$13,000.00 to Manage the District, and Adopt Appropriation Ordinance

(PUBLIC HEARING - a. Report of City Staff: Anthony Rousseau; b. Public Comment; c. Council Action: Close Public Hearing and Act on M&C)

**RECOMMENDATION:**

It is recommended that the City Council:

1. Conduct a public benefit hearing concerning the proposed special assessments on the property located in Fort Worth Public Improvement District 12 - Chapel Hill for the 2020 tax year;
2. Approve the attached Fiscal Year 2020-2021 budget in the amount of \$79,451.00 and Five-Year Service Plan for Fort Worth Public Improvement District 12 - Chapel Hill;
3. Approve the Tax Year 2020 Assessment Roll for the Fort Worth Public Improvement District 12 - Chapel Hill, on file with the City Secretary;
4. Adopt the attached ordinance levying special assessments on the property located in Fort Worth Public Improvement District 12 - Chapel Hill for the 2020 tax year at a rate of \$0.18 per each \$100.00 of property value;
5. Authorize the execution of an Agreement with FirstService Residential Texas PID, LLC, in the amount of \$13,000.00 to provide management of the improvements and services for the Fort Worth Public Improvement District 12 - Chapel Hill during Fiscal Year 2020-2021; and
6. Adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the FWPID #12 - Chapel Hill Fund in the amount of \$79,451.00 from available funds.

**DISCUSSION:**

On March 23, 2004, the City Council adopted Resolution No. 3060 establishing Fort Worth Public Improvement District 12 - Chapel Hill (Chapel Hill PID).

The purpose of this benefit hearing is to receive comments from the public regarding the Fiscal Year 2020-2021 Budget and Five-Year Service Plan for the Chapel Hill PID and the proposed assessments to be levied on each property in the Chapel Hill PID for the 2020 tax year. Following the public hearing, it is recommended that the City Council take the following actions: (a) approve the attached Budget and Five-Year Service Plan; (b) approve the 2020 Assessment Roll; and (c) adopt the attached ordinances levying the proposed assessments and appropriating funds.

The improvements and services to be provided in the Chapel PID and the costs thereof are as follows:

Fiscal Year 2021 Budget

Improvements	Total Budgeted Cost
Management Fee	\$13,000.00
City Administrative Fee	\$2,000.00
Utilities	\$17,000.00
Landscaping	\$28,143.00
Common Area Maintenance	\$4,250.00
Communications	\$1,050.00
Audit/Annual Review	\$2,500.00
Insurance	\$3,708.00
Contribution to Fund Balance	\$7,800.00
Total Expenses	\$79,451.00

The total budgeted costs of the improvements are in the amount of \$79,451.00. The entire amount will be funded by assessments collected on privately owned parcels located in the Chapel Hill PID by applying a rate of \$0.18 per each \$100.00 of property value. This is the same assessment rate as last year.

On August 18, 2020, the City Council conducted a public hearing to receive comments on the proposed 2020-2021 Fiscal Year Budget, Five-Year Service Plan, and 2020 Assessments for the Chapel Hill PID. Notice of the August 18, 2020, benefit hearing and this hearing were published in the *Fort Worth Star - Telegram* and mailed to all owners of property on record in the Chapel Hill PID on August 7, 2020, in accordance with state law.

The Chapel Hill PID is located in COUNCIL DISTRICT 7.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that upon approval of the above recommendations and the adoption of the Fiscal Year 2020-2021 Budget by the City Council, funds will be available in the Fiscal Year 2021 operating budget, as appropriated, of the FWPID #12 - Chapel Hill Fund. Prior to any expenditure being incurred, the Financial Management Services Department has the responsibility to validate the availability of funds.

**Submitted for City Manager's Office by:** Jay Chapa 5804

**Originating Business Unit Head:** Reginald Zeno 8517

**Additional Information Contact:** Crystal Hinojosa 7808