

Mayor and Council Communication

DATE: 12/14/21

M&C FILE NUMBER: M&C 21-0955

LOG NAME: 13P 21-0200 SECURITY GUARD SERVICES MGF

SUBJECT

(ALL) Authorize Execution of an Agreement with National Security & Protective Services, Inc. for an Annual Amount Up to \$1,008,520.00 for Security Guard Services for City Departments and Authorize Four One-Year Renewal Options for the Same Amount and Ratify Expenditures in the Amount of \$25,000.00 for City Departments

RECOMMENDATION:

It is recommended that the City Council authorize execution of an agreement with National Security & Protective Services, Inc., for an annual amount up to \$1,008,520.00 for security guard services for City departments and authorize four one-year renewal options for the same amount and ratify expenditures in the amount of \$25,000.00 for City Departments.

DISCUSSION:

The Economic Development, Code Compliance, Public Events, Municipal Courts, Water, Park and Recreation, and Library departments approached the Purchasing Division to procure an annual agreement for security guards. The departments will utilize this agreement for armed and unarmed security officers at public libraries, community centers, the Business Assistance Center, water treatment plants, the Hazel Harvey Peace Center, municipal office buildings and other facilities as needed. This agreement will be used to protect City of Fort Worth (City) properties, City employees, and the general public during business hours and after hour operations.

This Invitation To Bid (ITB) was advertised in the *Fort Worth Star-Telegram* on October 6, 2021, October 13, 2021, October 20, 2021, October 27, 2021, and November 3, 2021. Eight responses were received, National Security & Protective Services, Inc., Vets Securing America, Blue Security, LLC, DFW Security Protective Force, Inter-com Security Systems, Inc, L&P Global Security, LLC, Lone Star Protection and Security, LLC, and On Guard Security Services.

Blue Security, LLC, DFW Security Protective Force, Inter-com Security Systems, Inc, L&P Global Security, LLC, Lone Star Protection and Security, LLC, and On Guard Security, Inc. were deemed non-responsive by Purchasing because they did not submit all the required information and/or documentation. The remaining bids were evaluated by using Best Value criteria, which included purchase price, bidder's experience, qualifications, references, availability to provide resources, bidder's approach to perform services, and bidder's ability to maintain adequate staffing to fully execute the agreement and be on the job site during the timeframe of being notified of services. After evaluation, the panel concluded that National Security & Protective Services, LLC. presented the best value to the City and therefore recommends the security guard agreement to National Security & Protective Services, LLC.

Further, it is requested that City Council ratify expenditures in the amount of \$25,000.00. This expenditure is needed for security guard services for City Departments the last week of November and the month of December.

BUSINESS EQUITY - National Security & Protective Services, Inc. a certified Business Equity Firm, is in compliance with the City's Business Equity Ordinance by counting 100% of it's self-performance services towards meeting the Business Equity goal on this project. The City's Business Equity goal on this project is 11%.

ADMINISTRATIVE CHANGE ORDER - An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

AGREEMENT TERMS - Upon City Council approval, each agreement shall begin upon execution and expire one year from that date.

RENEWAL OPTIONS - The agreement may be renewed for four (4) additional one-year renewal periods. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the participating departments' Operating Funds to support the approval of the above recommendation and execution of the agreement. Prior to any expenditure being incurred, the participating departments have the responsibility to validate the availability of funds.

Originating Business Unit Head:

Reginald Zeno 8517

Additional Information Contact:

Cynthia Garcia 8525

Megan Fowler 2057