

# Mayor and Council Communication

**DATE:** 10/27/20

**M&C FILE NUMBER:** M&C 20-0789

**LOG NAME:** 13P20-0210 HAUL TRUCK LSJ PMD

**SUBJECT**

(ALL) Authorize Purchase of a Haul Truck from Southwest International Trucks, Inc. in an Amount Up to \$171,171.92 for the Transportation and Public Works Department through the Property Management Department

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**RECOMMENDATION:**

It is recommended that the City Council authorize the purchase of a haul truck from Southwest International Trucks, Inc. in an amount up to \$171,171.92 for the Transportation and Public Works Department through the Property Management Department.

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**DISCUSSION:**

The Property Management Department (PMD) approached the Purchasing Division for assistance with buying a haul truck that will be used by the Transportation and Public Works Department for hauling material throughout the City. Purchasing issued an Invitation to Bid (ITB) consisting of detailed specifications as to the functionality, features and requirements for the new truck. This bid was advertised in the *Fort Worth Star-Telegram* on August 5, 2020, August 12, 2020, August 19, 2020 and August 26, 2020. Thirteen vendors were solicited from the purchasing vendor database and a two responses were received.

Staff recommends awarding the purchase of one (1) 2021 International HX620 haul truck to Southwest International Trucks, Inc. in an amount up to \$171,171.92. The new unit will be a replacement for an outdated and unreliable unit that can no longer be economically maintained. The old unit will be sold at auction. Staff certifies that the new unit meets the required specification and is expected to operate satisfactorily during its service life of ten years. The warranty information, the manufacturer's Statement of Origin and the original sales invoice will accompany the new unit upon acceptance and delivery to the 4100 Columbus Trail facility.

BID TABULATION- See Attached.

PRICE ANALYSIS - There is no previous purchase history for a haul truck with these specific configurations. Purchasing staff reviewed the proposed pricing and certified that the prices offered by the recommended vendor are fair and reasonable.

ADMINISTRATIVE CHANGE ORDER - An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

M/WBE OFFICE - A waiver of the goal for MBE/SBE subcontracting requirements was requested by the Purchasing Division and approved by the M/WBE Office, in accordance with the BDE Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

The new truck will be delivered within an estimated 160 days after receipt of a purchase order.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the Vehicle And Equip Replacement Fund and the Tax Note 2019 Fund for the TPW Vehicle Replacement project to support the approval of the above recommendation and purchase agreement. Prior to any expenditure being incurred, the Property Management and Transportation & Public Works Departments have the responsibility to validate the availability of funds.

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