

Mayor and Council Communication

DATE: 08/13/24

M&C FILE NUMBER: M&C 24-0635

LOG NAME: 13P RFP 24-0178 VOLUMETRIC MIXER TRUCK SERVICES JF WATER

SUBJECT

(ALL) Authorize Agreement with H & H Concrete On Demand Inc. for Volumetric Mixer Trucks and Concrete/Flowable Fill Services in an Annual Amount Up to \$2,500,000.00 for the Initial Term and Authorize Four One-Year Renewals Options in an Amount Up to \$2,875,000.00 for the First Renewal, \$3,306,250.00 for the Second Renewal, \$3,802,188.00 for the Third Renewal, and \$4,372,516.00 for the Fourth Renewal for the Water Department

RECOMMENDATION:

It is recommended that the City Council authorize the execution of an agreement with H & H Concrete On Demand Inc. for volumetric mixer trucks and concrete/flowable fill services in an annual amount up to \$2,500,000.00 for the initial term and authorize four one-year renewals options in an amount up to \$2,875,000.00 for the first renewal, \$3,306,250.00 for the second renewal, \$3,802,188.00 for the third renewal, and \$4,372,516.00 for the fourth renewal for the Water Department.

DISCUSSION:

The Water Department approached the Purchasing Division to procure an agreement for labor, materials, parts, volumetric truck(s), and equipment necessary to perform concrete and flowable fill services at various locations around the City for street repairs. In order to procure these services, Purchasing staff issued Request for Proposals (RFP) No. 24-0188. The RFP consisted of detailed specifications describing the proposed responsibilities and service requirements.

The bid was advertised in the *Fort Worth Star-Telegram* on April 17, 2024, April 24, 2024, May 1, 2024, May 8, 2024, and May 15, 2024. The City received four (4) responses. Upon review, David-Tehoungue Ltd Co and Massey Bros Concrete did not submit all the required documents in order for their proposals to be evaluated and were deemed nonresponsive.

An evaluation panel consisting of representatives from the Water Department and Transportation & Public Works Department reviewed and scored the proposals using Best Value criteria. The individual scores were averaged for each of the criteria and the final scores are listed in the table below. No guarantee was made that a specific amount of services would be purchased.

| Bidder | Evaluation Factors | | | | | Rank |
|----------------------------------|--------------------|-------|-------|-------|-------------|------|
| | a | b | c | d | Total Score | |
| H & H Concrete On Demand Inc. | 18.50 | 17.50 | 20.63 | 35.00 | 91.63 | 1 |
| Cornerstone Ontime Concrete, LLC | 15.50 | 15.50 | 15.63 | 16.53 | 63.16 | 2 |

Best Value Criteria:

- a. Qualifications and Experience
- b. Approach to perform services
- c. Ability to meet the City's needs
- d. Cost

After evaluation, the panel concluded that H & H Concrete On Demand Inc. presented the best value to the City. Therefore, the panel recommends that the City Council authorize an agreement for volumetric mixer truck(s), concrete, and flowable fill services for street repairs with H & H Concrete On Demand Inc. Staff certifies that the recommended vendor met the proposal specifications.

FUNDING: The maximum amount allowed under the agreement for the initial year will be \$2,500,000.00; however, the actual amount used will be based on the needs of the department and available budget.

| Department | Account Name | Agreement Total Amount |
|------------|---------------------|------------------------|
| Water | Water Street Repair | \$2,500,000.00 |

Funding is budgeted in the General Operating & Maintenance category in the Water & Sewer Fund for the Water Department.

DVIN-BE: A waiver of the goal for Business Equity subcontracting requirement is approved by the DVIN-BE, in accordance with the Business Equity Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

AGREEMENT TERMS: Upon City Council approval, this agreement shall begin upon execution and expire one (1) year from that date.

RENEWAL TERMS: The agreement may be renewed for four additional one-year terms. The spending authority for the renewal periods, if exercised, will be in an amount up to \$2,875,000.00 for the first renewal, \$3,306,250.00 for the second renewal, \$3,802,188.00 for the third renewal, and \$4,372,516.00 for the fourth renewal. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the recommendation, funds are available in the current operating budget, as previously appropriated, in the Water & Sewer Fund. Prior to an expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

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