

Mayor and Council Communication

DATE: 02/10/26

M&C FILE NUMBER: M&C 26-0096

LOG NAME: 13P RFP 26-0007 OVERHEAD CRANE INSPECTIONS WTR PMD GN

SUBJECT

(ALL) Authorize Execution of Non-Exclusive Agreements with Hoist & Crane Service Group, Inc. and Royal Arc Welding Company, LLC for Overhead Crane Inspections in a Combined Annual Amount Up to \$420,000.00 for the Initial One Year Term and Authorize Four One-Year Renewal Options for the Same Amount for the Water Department and Property Management Department

RECOMMENDATION:

It is recommended that the City Council authorize execution of non-exclusive agreements with Hoist & Crane Service Group, Inc. and Royal Arc Welding Company, LLC for overhead crane inspections in a combined annual amount up to \$420,000.00 for the initial one-year term and authorize four one-year renewal options for the same amount for the Water Department and Property Management Department.

DISCUSSION:

The purpose of this Mayor and Council Communication is to authorize non-exclusive agreements for the rental and purchase of overhead crane inspections for the Water and Property Management Departments. These services will be utilized for inspection, testing, certification, maintenance, and repair of overhead cranes.

Purchasing issued Request for Proposals (RFP) No. 26-0007 that consisted of detailed specifications describing the various cranes.

The bid was advertised in the *Fort Worth Star-Telegram* on October 29, 2025, November 5, 2025, November 12, 2025, November 19, 2025, and November 26, 2025. The City received six (6) responses. Two vendors were deemed non-responsive for failing to provide the requested documents.

The bids were evaluated using the best value criteria. An evaluation panel consisting of representatives from the Water Department and Property Management Department reviewed and scored the submittals using the Best Value Criteria. The individual scores were averaged for each of the criteria and the final scores are listed in the table below. No guarantee was made that a specific amount of services would be purchased.

Bidders	Evaluation Criteria					Total Score
	a	b	c	d	e	
Hoist & Crane Service Group	20.00	12.00	16.67	15.00	0.00	63.67
Royal Arc Welding Company	20.83	12.00	16.00	12.36	0.00	61.19
IIA Lifting Services, Inc	20.00	9.50	12.67	13.17	0.00	55.34
Valmark Energy LLC	10.83	7.00	8.00	0.00	0.00	25.83

Best Value Criteria:

- a. Qualifications and Company Experience
- b. Staffing and Resources
- c. Technical Approach
- d. Pricing

e. Small Business Goal Evaluation

After evaluation, the panel concluded that Hoist & Crane Service Group, Inc. and Royal Arc Welding Company, LLC presented the best value to the City. Therefore, the panel recommends that Council authorize non-exclusive purchase agreements for overhead crane inspections to Hoist & Crane Service Group and Royal Arc Welding Company. Staff certifies that the recommended vendors met the bid specifications.

The combined annual amount allowed under the agreements will be up to \$420,000.00; however, the actual amount will be based on the needs of the departments and available budgets.

Department	Budgeted Amount
Water Department	\$370,000.00
Property Management Department	\$50,000.00

FUNDING: Funding is budgeted in the Other Contractual Services account within the Water & Sewer Fund for the Water Department. Funding is also budgeted in the General Operating & Maintenance category in the Fleet & Equipment Service Fund for the Property Management Department.

AGREEMENT TERMS: Upon City Council approval, the agreements shall begin upon execution and expire one year from that date.

RENEWAL TERMS: The agreements may be renewed for four additional, one-year terms. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

SMALL BUSINESS PROGRAM: A 30 percent Small Business participation goal was established on this solicitation. No bidder received points under the Small Business evaluation criteria.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the Water & Sewer Fund and in the Fleet & Equipment Serv Fund to support the approval of the above recommendation and execution of the agreements. Prior to any expenditure being incurred, the Water and Property Management Departments have the responsibility to validate the availability of funds.

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